

City of Springfield, Ohio

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING REGULATIONS DIVISION

76 E. High Street * Springfield, Ohio 45502 * Phone (937) 324-7389 * Fax (937) 328-3558

SUBMIT ELECTRONIC PLANS TO: plans@springfieldohio.gov

PLAN APPROVAL APPLICATION FOR NON-RESIDENTIAL

SCOPE OF PROJECT: (obc 107.2.1)	TYPE OF PROJECT	PHASED PLAN REVIEW		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Building <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Fire Alarm <input type="checkbox"/> Gas Piping <input type="checkbox"/> Commercial Roof/Re-Roof </td> </tr> </table> <p style="text-align: center;">_____ Total Square Footage of Project</p>	<input type="checkbox"/> Building <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing	<input type="checkbox"/> Sprinkler System <input type="checkbox"/> Fire Alarm <input type="checkbox"/> Gas Piping <input type="checkbox"/> Commercial Roof/Re-Roof	<input type="checkbox"/> Repairs <input type="checkbox"/> New Construction <input type="checkbox"/> Alteration <input type="checkbox"/> Building Addition <input type="checkbox"/> Change of Occupancy <input type="checkbox"/> Mechanicals Only	<input type="checkbox"/> Foundation to Grade <input type="checkbox"/> White Box only (Certificate of Completion) _____ Use Group _____ Construction Type _____ Construction Value _____ Contract Cost
<input type="checkbox"/> Building <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing	<input type="checkbox"/> Sprinkler System <input type="checkbox"/> Fire Alarm <input type="checkbox"/> Gas Piping <input type="checkbox"/> Commercial Roof/Re-Roof			

PROJECT/BUILDING LOCATION: (OBC 107.2.2)

Name: _____ Street Address: _____
 City: _____ Zip Code: _____ County: _____
 Is Project in flood plain? _____ Has flood plain administrator been contacted for requirements? _____

BRIEF DESCRIPTION OF SCOPE OF WORK: (OBC 107.2.1)

BUILDING OWNER INFORMATION:

Owner Name: _____ Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone No: _____ Fax: _____ Email Address: _____

CONTRACTOR INFORMATION:

Owner Name: _____ Street Address: _____
 City: _____ State: _____ Zip Code: _____ Registration No. _____
 Phone No: _____ Fax: _____ Email Address: _____

DESIGN PROFESSIONAL: Architect Engineer Certified Fire Protection Designer (OBC 107.4.4)

Registration / Certificate / License Number: _____
 Designer: _____ Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone No: _____ Fax: _____ Email Address: _____

BUILDING CODE INFORMATION (OBC 106)

(Information applies to construction area in a mixed use groups building, or the entire building if a single use group) Current Use Group(s) _____ Occupancy Description: _____

General Building Information (the following information applies to the entire building, not just the construction area)(OBC 107.2.3)

Use Group(s) _____ Mixed use group No Yes Separated Non-Separated Construction type _____
 Building Height (ft) _____ No. of Stories _____ Occupant Load _____ Storage Height _____ Aisle Width (ft) _____

FIRE PROTECTION SYSTEMS (Enter the type of system such as NFPA 13, NFPA 72, etc., if known.)

Building Sprinkler System: _____ Sprinkler demand @ base of riser (PSI) _____
 Type 1 Hood Suppression: _____ In Rack Sprinkler System: _____ Limited Area Sprinkler System: _____
 Building Fire Alarm System: _____ Fire Detection System: _____ Smoke Detection System: _____

<p>Certification: (OBC 107.2.5)</p> <p>I certify that I am the <input type="checkbox"/> Owner <input type="checkbox"/> Authorized Agent</p> <p>All information contained in this application is true, accurate, and complete to the best of my knowledge. All official correspondence in connection with this application should be sent to my attention at the address shown above.</p> <p>Signature: _____ Date: _____</p>	<p>Office Use Only</p> <p>Date Received: _____ Iworqs No. _____ Check No. _____ Cash _____ Credit Card _____ Processed By: _____ Walk in _____ Mail in _____</p>
---	--

TYPE	FEE	TOTAL
Application Fee	\$100.00	\$100.00
Plan Review (50% of Building Fee)	\$150.00 min	
Building Fee (Per Construction Table)	\$135.00 min	
Certificate of Occupancy	\$ 50.00	
Temporary Certificate of Occupancy	\$150.00	
Energy Code Review	\$ 15.00	
BUILDING SUBTOTAL		
OBBS fee 3% Commercial Only		
Zoning 1% of Bldg. Subtotal / \$25 min	\$ 25.00	
Occupant Load Card	\$ 50.00	
Investigation Fee (\$200 to \$1000.00)	\$200.00	
Engineering Review Fee		
FINAL SUB TOTAL		
Less Deposit - \$250.00		
(Non-Refundable)		
TOTAL FEES DUE		

CONSTRUCTION FACTOR TABLE				
USE GROUPS	NAMES	TYPES OF CONSTRUCTION		
		1	2, 3 or 4	5
A-1, A-4	Theaters, Arenas	1.71	1.49	1.29
A-2, A-3, A-5, E	Nightclubs, Churches, Stadiums, Schools	1.40	1.21	1.01
B, M	Business, Mercantile	1.11	0.93	0.72
F-1, F-2, H, S1, S2	Factories, Hazard, Storage	0.74	0.58	0.43
1-1, 1-2, 1-3, 1-4	Institutional	1.81	1.26	1.14
R-1, R-2, R-3, R-4	Hotels, Multi-Family Residential	1.08	0.94	0.79
U, MISC.	Utility (greenhouse, carports, etc.)	0.57	0.45	0.31

FOR ALL NEW COMMERCIAL BLDGS, ADDITIONS AND ALTERATIONS	
Gross Area in Square Feet	
Construction Factor From Above Table	
Subtotal	
	x 71
Total Construction Cost	
Subtotal	
	x .0045
BUILDING FEE	

COMMERCIAL ROOFING PERMITS		
Minimum: \$45.00 + Appl fee + OBBS 3%	REROOF	TEAR OFF / RESHEET
Number of squares		
	x \$100.00	x \$200.00
Subtotal		
	x .0045	x .0045
BUILDING FEE		

Additional fees could be incurred through Zoning or Engineering

Pay permit, license, or zoning fees online using Doxo. Visa, Mastercard, Discover, and Apple Pay are accepted. Customers can also pay using a bank account with no fees.



BUILDING REGULATIONS

ATTENTION

New Procedure – Effective 9/14/2020

Electrical Service Reconnect

Procedure:

Commercial Properties (Includes residential properties with 4 or more units)

Permits can only be issued to licensed contractors

Residential Properties

Permits can be issued to licensed contractors, owners and owners' agents (w/signed affidavit)

Permit Fees include 1 inspection – each additional inspection/re-inspection will cost \$45.00

The person responsible for the work must be on site at the time of the inspection

Typical violation that must be corrected before the service can be reconnected include:

1. Ground rod missing (5/8" x 8' galvanized or 1/2" x 8' copper)
2. Ground wire to water pipe missing
3. Bonding jumper around water meter missing
4. Service entrance cable damaged
5. Equipment rusted (lugs, meter panel)
6. Service panel not accessible
7. Multiple conductors secured under one lug
8. Overcurrent protection oversized
9. Panel/meter/service entrance cable loose

***60 amp services with violations #4, 5, 7, or 8 much be upgraded to 100 amps.**

Reconnect Site Requirements

1. Meter base has to have a clear path free of debris and safe to access
2. Meter base has to be clear of weeds tall or short and inside needs to be clean from insects (wasps, bees, etc.)
3. If access to the panel is in the basement; it has to be clear and safe
 - a. No debris in the pathway
 - b. Conditions have to be safe and sanitary
 - c. No standing water
 - d. Must be clean and sanitary, no animal feces
 - e. Basement stairways have to be safe and accessible, no missing treads or areas where the rise is more than 8 inches
 - f. Panel covers are to be removed
4. Panel location must be identified on application (basement, kitchen, bedroom northeast, etc.)
 - a. No debris in pathway
 - b. Conditions have to be safe and sanitary
 - c. Must be clean and sanitary, no animal feces
 - d. Panel cover is to be removed

PLAN APPROVAL APPLICATION

ELECTRICAL

PROJECT		IWORQ #	
ADDRESS		DATE	
OWNER		PHONE	
CONTRACTOR		PHONE	
		FAX	

RES	COM	TYPE	FEE	TOTAL
<input type="radio"/>	<input type="radio"/>	APPLICATION FEE	\$ 40.00	40.00
	<input type="radio"/>	PLAN REVIEW (Commercial)	\$100.00	
<input type="radio"/>		PLAN REVIEW (Residential)	\$ 20.00	
<input type="radio"/>	<input type="radio"/>	SERVICES		
<input type="radio"/>	<input type="radio"/>	New (3 inspections)	\$135.00	
<input type="radio"/>	<input type="radio"/>	Underground (trench) (1)	\$ 45.00	
<input type="radio"/>	<input type="radio"/>	Sub panels 1 – 10 # _____	\$ 5.00 ea	
	<input type="radio"/>	Sub panels 11+ # _____	\$ 1.00 ea	
<input type="radio"/>	<input type="radio"/>	Upgrade (1)	\$ 45.00	
<input type="radio"/>	<input type="radio"/>	Reconnect (1)	\$ 45.00	
<input type="radio"/>	<input type="radio"/>	Temporary (1)	\$ 45.00	
<input type="radio"/>	<input type="radio"/>	ALTERATIONS/REPAIRS (1)	\$ 45.00	
<input type="radio"/>	<input type="radio"/>	New Circuits 1 – 10 # _____	\$ 3.00 ea	
<input type="radio"/>	<input type="radio"/>	New Circuits 11+ # _____	\$ 1.00 ea	
<input type="radio"/>	<input type="radio"/>	Sub panels 1 – 10 # _____	\$ 5.00 ea	
<input checked="" type="radio"/>	<input type="radio"/>	Sub panels 11+ # _____	\$ 1.00 ea	
	<input type="radio"/>	COMMERCIAL REFRIGERATION (1)	\$ 45.00	
	<input type="radio"/>	SIGN CIRCUITS (1)	\$45.00	
<input type="radio"/>	<input type="radio"/>	POOLS		
<input type="radio"/>	<input type="radio"/>	Above ground (1)	\$45.00	
<input type="radio"/>	<input type="radio"/>	In ground (+1) (2)	\$90.00	
<input type="radio"/>	<input type="radio"/>	INVESTIGATION FEE (\$200 – 1,000.00)	\$200.00 min	
<input type="radio"/>	<input type="radio"/>	ADDITIONAL OR REQUESTED INSPECTIONS	\$ 45.00 ea	
<input type="radio"/>	<input type="radio"/>	SUB TOTAL		
	<input type="radio"/>	OBBS fee (3% commercial)		
<input type="radio"/>		OBBS fee (1% residential)		
		FINAL SUB TOTAL		
		LESS DEPOSIT (nonrefundable)		
TOTAL FEES DUE				

SEE NOTES ON REVERSE SIDE

Signature: _____ **Title:** _____

Print Name: _____ **Phone:** _____

ELECTRICAL PERMIT APPLICATION NOTES

Numbers in parenthesis indicate the number of inspections provided.

Commercial plans, which include the technical design analysis, shall bear the seal of a design professional and must include fault current calculations and a one-line diagram.

Work started prior to securing the required permits are subject to a minimum investigation fee of \$200.00. Emergency work, if agreed to by the Chief Building Official, shall be exempt from the investigation fee.

Only the person performing the work may obtain a permit and schedule inspections.

Payments for all permits must be made prior to requesting an inspection.

Installations requiring inspections must not be covered until approved. Failure to receive approval may result in orders requiring the removal of such covering.

Installations must be in accordance with NEC, as referenced per RBO and OBC.

Requests for field inspections must be made a minimum of 24 hours in advance and will be scheduled for the next working day.

Applicants on the schedule for the day's inspections may contact the respective inspectors during the morning from 8:00 am to 8:45 am for consultation or scheduling time.

An additional \$45.00 reinspection fee may be imposed for work that is not properly installed, is not ready for inspection, has changed from the approved plans or is not accessible at the time of the inspection.

FOR RESIDENTIAL PLAN SUBMITTAL ONLY

COMPONENT	SIZE	OVER HEAD	UNDER GROUND
SERVICE		<input type="checkbox"/>	<input type="checkbox"/>
SERVICE CABLE			
GROUND WIRE TO EARTH			
GROUND WIRE TO WATER			

LOCATION OF PANEL IN STRUCTURE

PROVIDE ADDITIONAL DETAILS OR DRAWING BELOW

All electrical installations must comply with the 2011 National Electric Code
(new system or alteration to existing system)

PLAN APPROVAL APPLICATION

GAS PIPING

PROJECT		IWORQ#	
ADDRESS		DATE	
OWNER		PHONE	
CONTRACTOR		PHONE	
		FAX	

RES	COM	TYPE	FEE	TOTAL
		APPLICATION FEE	\$ 40.00	40.00
		PLAN REVIEW (Residential)	\$ 20.00	
		PLAN REVIEW (Commercial)	\$100.00	
		GAS OR LP PIPING (1) (New Installation)	\$ 45.00	
		Rough in Inspection (1) (New Installation)	\$ 45.00	
		Alteration and Extension of existing gas line (1)	\$ 45.00	
		Appliance Feed Inspection	\$ 10.00 ea.	
		INFORMATIONAL INSPECTIONS	\$ 45.00 ea.	
		ADDITIONAL INSPECTIONS	\$ 45.00 ea.	
		INVESTIGATION FEE (\$200 – 1,000.00)	\$200.00 min	
		OTHER		
		SUB TOTAL		
		OBBS FEE (3% Commercial)		
		OBBS FEE (1% Residential)		
		LESS DEPOSIT \$140.00 Commercial		
		TOTAL FEES DUE		

The minimum fee for the issuance of any Gas Piping Permit shall be \$85.00.
 An additional \$45.00 reinspection fee may be imposed for work that was not properly installed, was not ready or inspection, had changed from the approved plans, or was not accessible at the time of inspection.

SEE NOTES ON REVERSE SIDE

Signature: _____ **Title:** _____

Print Name: _____ **Phone:** _____

NOTES

Numbers in parenthesis indicate the number of inspections provided.

Commercial plans, which include the technical design analysis, shall bear the seal of a design professional and must include calculations as required

Residential plans must include a one-line drawing (a design professional's seal *is not* required) and must be submitted with the application. Plans should include a schematic design showing pipe size and length, BTU per appliance, & operating pressure (3 sets).

Work started prior to securing the required permits are subject to a minimum investigation fee of \$200.00. Emergency work, if agreed to by the Chief Building Official, shall be exempt from the investigation fee.

Only the person/company that is licensed may obtain a permit and schedule inspections.

Payments for all permits must be made prior to requesting an inspection.

Installation requiring inspections must not be covered until approved. Failure to receive approval may result in orders requiring the removal of such covering.

Installations must be in accordance with the International Fuel Gas Code, Ohio Mechanical Code (OMC), the current edition of the adopted Ohio Building Code (OBC), and referenced documents.

Requests for field inspections must be made a minimum of 24 hours in advance and will be scheduled for the next working day.

Applicants on the schedule for the day's inspections may contact the respective inspectors during the morning from 8:00 am to 8:45 am for consultation or scheduling time.

An additional \$45.00 reinspection fee may be imposed for work that is not properly installed, is not ready for inspection, or is not accessible at the time of the inspection.

PRESSURE TESTING OF GAS LINES

- A. Commercial house lines will be tested with a minimum pressure of 10 lbs. (up to 1 ½ times the supply pressure)
- B. Underground lines will be tested at 3 lbs.
- C. Residential house lines will be tested with a minimum pressure of 3 lbs. (up to 1 ½ times the supply pressure)

FOR RESIDENTIAL PLAN SUBMITTAL ONLY

APPLIANCES:	TYPE	BTU	OPERATING PRESSURE
	1.		
	2.		
	3.		
	4.		

SCHEMATIC DESIGN
(Show all pipe sizes and lengths)



76 E HIGH STREET, SPRINGFIELD, OHIO 45502 PHONE: (937) 324-7389 FAX: (937) 328-3558

REQUIREMENTS TO OBTAIN HVAC PERMIT

- 1) **Replacement units without ductwork replacement or gas line change out.**
 - a. Submit specification sheet (manufacturers sheet with unit installed highlighted)
 - b. Venting detail: High efficiency PVC vent new run location; does water heater vent still meet vent table if vented to same location.
 - c. Heat loss/ gain work sheets (Manual J)
- 2) **Replacement units with ductwork /gas line modification.**
 - a. Detailed floor plan showing location of units with duct sizes and what room it is feeding, venting details; if in attic or crawlspace installation, needs insulation specification and manufacturing installation sheets.
- 3) **New installations.**
 - a. Detailed drawing with location, venting (also bath fans) termination, duct size and runs, gas line schematic, heat loss/ gain work sheets (Manual J), manufacturer's specifications on units installed. Heating and cooling equipment must match building energy code as submitted.
- 4) **Geo Thermal, same as above.**
 - a. Plumbing schematic as proposed.
- 5) **Other requirements for all units.**
 - a. General location of equipment: attic – crawl – basement – closet- etc.
 - b. New installations location, electric requirements (GFCI receptacle) AC unit service size.

PLAN APPROVAL APPLICATION

HVAC

PROJECT		HTE #	
ADDRESS		DATE	
OWNER		PHONE	
CONTRACTOR		PHONE	
		FAX	

RES	COM	TYPE	FEE	TOTAL
		APPLICATION FEE	\$ 40.00	\$ 40.00
		PLAN REVIEW (Commercial ½ for replacements)	\$ 100.00	
		PLAN REVIEW (Residential)	\$ 20.00	
		HEATING/COOLING		
		New Furnace system with AC (2)	\$ 90.00 ea	
		New furnace system only (2)	\$ 90.00 ea	
		Replacement Furnace with AC (1)	\$ 45.00 ea	
		Replacement Furnace Only (1)	\$ 45.00 ea	
		New AC Unit (1)	\$ 45.00 ea	
		Replacement AC (1)	\$ 45.00 ea	
		Replace Air Handler/Heat Pump(2)	\$ 90.00 ea	
		Unit/Radiant Heaters (1)	\$ 45.00	
		Additional Units - \$2.00 ea	\$ 2.00 ea	
		Package Rooftop Units (1)	\$ 45.00	
		Ductwork / Alteration (1)	\$ 45.00	
		FIREPLACE (Wood or Gas-- pre-fabricated) (1)	\$ 45.00	
		Solid Fuel Appliance (1)	\$ 45.00	
		Chimney Liner when not part of furnace System Installation (1)	\$ 45.00	
		VENTILATION EQUIPMENT (1)	\$ 45.00	
		COMMERCIAL REFRIGERATION (1)	\$ 45.00	
		COMMERCIAL RANGE HOOD (vent/duct) (Hood fee includes plan review)	\$ 250.00	
		INFORMATIONAL INSPECTIONS	\$ 45.00	
		ADDITIONAL INSPECTIONS	\$ 45.00	
		INVESTIGATION FEE (\$200 1,000.00)	\$ 200.00 min	
		SUB TOTAL		
		OBBS fee (3% commercial)		
		OBBS fee (1% residential)		
		TOTAL FEES DUE		

SEE NOTES ON REVERSE SIDE

Signature: _____ **Title** _____

rev 5/5/17 jls

Application Approved by _____
Date _____

NOTES

Numbers in parenthesis indicate the number of inspections provided.

Commercial plans, which include the technical design analysis, shall bear the seal of a design professional and must include calculations as required.

Work started prior to securing the required permits are subject to a minimum investigation fee of \$200.00. Emergency work, if agreed to by the Chief Building Official, shall be exempt from the investigation fee.

Only the person performing the work may obtain a permit and schedule inspections.

Payments for all permits must be made prior to requesting an inspection.

Installation requiring inspections must not be covered until approved. Failure to receive approval may result in orders requiring the removal of such covering.

Installations must be in accordance with Ohio Mechanical Code (OMC), the current edition of the adopted Ohio Building Code (OBC), OBOA and referenced documents.

Requests for field inspections must be made a minimum of 24 hours in advance and will be scheduled for the next working day.

Applicants on the schedule for the day's inspections may contact the respective inspectors during the morning from 8:00 am to 8:45 am for consultation or scheduling time.

An additional \$45.00 re inspection fee may be imposed for work that is not properly installed, is not ready for inspection, has changed from the approved plans or is not accessible at the time of the inspection.

FOR RESIDENTIAL PLAN SUBMITTAL ONLY

Type of Fuel	
Heat Gain/Loss (submit calculations)	
Equipment Type	
Combined BTU Rating of all Appliances & Equipment discharging into vent	
Location of Appliance	
Chimney/Vent	Type
	Size
	Height
Connector	Size
	Rise
	Single or Double Wall
Source of Combustion Air	

PROVIDE ADDITIONAL DETAILS OR DRAWINGS BELOW

Installations must be in accordance with the Ohio Mechanical code, the current edition of the adopted Ohio Building Code, the Residential Code of Ohio and Referenced Documents

City of Springfield, Ohio -- Community Development Department

Division of Building Regulations

76 East High Street, Springfield, Ohio 45502 Phone: (937) 324-7389 Fax: (937) 328-3558

**Permit Application
Commercial Demolition**

Project Name:		IWORQ #:	
Address:		Date:	
Owner Name:		Phone:	
		Fax:	
		Address:	
		City, State, Zip:	
		Email Address:	
Contractor Name:		Phone:	
		Fax:	
		Address:	
		City, State, Zip:	
		Email Address:	

Structure Information

Type of Construction	
Number of Floors	
Basement	
Gross Square Feet	
Square Feet to be Demolished	

Fees

	Unit Cost	Total
Application Fee	\$30.00	\$30.00
Demolition Fee		
Total Square Feet Demolished _____	\$15.00 (per 1,000 sq ft or fraction thereof)	
Sub Total		
OBBS fee (3%)		
Total Fees Due		

Brief Description of Work

Estimated Start Date: _____

Demolition Permit will not be issued until the following information is submitted and approved (as applicable)

- A. Site plan showing all structures on the property and within fifteen (15) feet of the property line. Indicate all buildings to be demolished and those to remain.
- B. Detailed drawings of the proposed work, drawn to scale to include
 - Location of all buildings, structures and parts thereof, including:
 - Foundation walls, columns, piers, partitions, garage foundations, concrete slabs, and retaining walls
 - Indicate means and methods of demolition and/or removal of elements, including those below grade
 - Separate approval shall be obtained from the Police and Fire Divisions and the Community Development Department prior to the use of explosives.
- C. Location(s) of utilities to be disconnected, or that have been disconnected.
 - Certification of disconnect from utility companies and the City of Springfield Utility Division shall be required prior to the Permit being issued.
- D. Location of sewer line(s) to be capped and description of capping method.
- E. Location of resulting excavations and depressions, and description of backfill material and method of placement.
- F. Final Grade Plan
- G. Type of and location of barricades around demolition site.
- H. Description of disposal method(s) and location of disposal facilities to be used.
- I. Two (2) sets of Traffic Control plan
- J. Two (2) copies of the Storm Water Pollution Prevention Plan, along with a copy of the application and check submitted with the plan to OEPA
 - Storm Water Pollution Prevention Plans are required for projects disturbing more than one acre of land
- K. Two (2) copies of the Notification of Demolition and Renovation submitted to the Regional Air Pollution Control Agency (RAPCA)

1311.17 Demolition Requirements

- (a) Permits shall be obtained when any portion of a structure is removed, except for porches whose removal will have no effect on the structural integrity of the main structure. Notwithstanding any provision in Section 1311.14, a demolition permit shall become invalid ninety (90) days after its issuance, and special permits issued pursuant to section 1323.08(a) which become invalid upon the expiration of the time stated on such special permit. However, upon presentation of substantial reasons for incompletion, the Chief Building Official or the Code Enforcement Manager may give extensions.
- (b) Permits for the demolition of commercial or substantial buildings do not relieve the owner or contractor of the requirement to submit a "Notification of Demolition and Renovation" to the Regional Air Pollution control Agency (RAPCA).
- (c) Utility companies and the City shall be notified for shut-off of services.
- (d) Barricades shall be erected around the demolition site when required by the Chief Building Official or the Code Enforcement Manager.
- (e) A traffic plan shall be submitted prior to demolition for approval by the Engineering, Police, and Fire Divisions.
- (f) All sewer lines shall be capped with at least six (6) inches of concrete and approved by a City inspector before backfill can proceed.
- (g) All necessary precautions shall be taken to comply with the following:
1. No person may cause or permit the handling, transporting, or storage of any material in a manner which allows or may allow particulate matter to become airborne in such quantities and concentrations that it remains visible in the ambient air beyond the premises where it originates.
 2. No person shall cause or permit a building or its appurtenances or a road, or a driveway, or an open area to be constructed, used, repaired or demolished without applying all such reasonable measures as may be required to prevent particulate matter from becoming airborne.
 3. The City Engineer may require such reasonable measures as may be necessary to prevent particulate matter from becoming airborne including but not limited to paving or frequent cleaning of roads, driveways and parking lots; application of dust-free surfaces; application of water; and the planting and maintenance of vegetative ground cover.
 4. When dust, fumes, gases, mist, odorous matter, vapors or any combination thereof escape from a building or equipment in such manner and amount as to cause a nuisance or to violate any provision of this section, the Chief Building Official or the Code Enforcement Manager may order that the building or equipment be tightly closed and ventilated, in such a way that all air and gases and air or gas borne material leaving the building or equipment are treated by removal or destruction of air contaminants before discharge to the open air.
- (h) Approval shall be obtained from the Police and Fire Divisions and Community development Department prior to the use of explosives.
- (i) All buildings, structures and parts thereof, including foundation walls, columns, piers, partitions and retaining walls shall be removed to a level at least twenty-four (24) inches below finish grade unless otherwise approved by the Chief Building Official or the Code Enforcement Manager.
- (j) Garage foundations and concrete slabs found in good condition may remain if approved by the Chief Building Official or the Code Enforcement Manager provided all anchor bolts and protrusions above grade level are removed.
- (k) Basement floors and in ground concrete slabs shall be broken-up. All Ohio Basic building Code demolition regulations shall be applied where warranted.
- (l) Inspection of the excavation shall be made by a City Inspector prior to backfill.
- (m) All demolition debris shall be quickly removed from the site. All lumber or materials kept for re-use shall be neatly stacked twelve (12) inches aboveground.
- (n) On site burning of materials shall not be permitted.
- (o) All excavations and depressions shall be filled with inorganic material not exceeding sixteen (16) inches by sixteen (16) inches by sixteen (16) inches in size. Backfill material and method of placement shall be approved and inspected by the City Engineer and Chief Building Official and/or the Code Enforcement Manager.
- (p) The Chief Building Official or the Code Enforcement Manager and City Engineer shall approve the final grading plan. Finished grade shall consist of a four (4) inch surface layer of soil, seeded and mulched to reduce the germination and propagation of weeds or noxious vegetation, and to prevent fugitive dust conditions and soil erosion, unless otherwise approved by the Chief Building Official.
- (q) All applicable State and City laws and ordinances shall be complied with in order to protect property and public health and safety.

1311.18 Stop Work Order

- (a) Whenever, in the opinion of the Chief Building Official, by reason of directive or illegal work in violation of a provision or requirement of this building Code, or the continuance of a building operation is contrary to public safety and welfare, he shall order, in writing, all further work to be stopped and may require suspension of all work until the condition in violation has been corrected.

Commercial Demolition Permit Acknowledgement of Chapter SCO Chapter 1311
The City of Springfield Codified Ordinances Chapter 1311 section 1311.17 details Demolition Requirements
in the City of Springfield, Ohio.

OBC Section 3307 It is advised, via the Ohio Building Code, that notification to contiguous properties surrounding the project area be notified of the commencement of demolition 10 days prior to the estimated start date indicated on the application for demolition permit.

Date: _____

Owner: _____

Address: _____

Phone Number: _____

Project Address: _____

I acknowledge receipt of the above information as outlined in chapter 1311 of the Springfield Codified Ordinances.

Signature

Date _____

Title

10/13/2014

Pay permit, license, or zoning fees online using Doxo. Visa, Mastercard, Discover, and Apple Pay are accepted. Customers can also pay using a bank account with no fees.