



Sewer Lateral Repair Program

Dear Utility Customer,

Please find attached a copy of the Application for Repair of a Sewer Lateral as well as excerpts from the Right of Way Management Ordinance detailing the conditions under which the City will perform sewer lateral repairs in its rights of way. You will notice in the ordinance the specific conditions that must be met before the City will take part in the repair of your sewer lateral.

Also you should find a list of persons registered with the City to conduct lateral inspections. Please be aware that only individuals registered with the City to conduct inspection will be recognized to sign the certification portion of the application for repair. If the person you wish to use is not identified on the list, you may call us at 937-525-5800 to inquire the status of the registration.

Once the application for repair has been completed and filed, City forces will review the needs of the project and contact you about a schedule. Scheduling of work will be performed by Utilities Maintenance crews under the supervision of Travis Parsons, Utilities Superintendent.

Should you have any questions, comments, or concerns, please contact us at 937-525-5800.

Sincerely,

Travis Parsons
Utilities Superintendent

**CITY OF SPRINGFIELD
APPLICATION FOR REPAIR OF SEWER LATERALS**

I, _____, owner of the property located at
_____, hereby requests the city make

repairs to the sewer lateral at this address per Chapter 902.17, Right-Of-Way Use Management Ordinance. Below is the required signature and supporting data from a person register with the City to provide the information shown.

Owner's Signature: _____ Date: _____

Owner's Mailing Address: _____

Day Phone #: _____

Email: _____

Occupants Name: _____

CERTIFICATION OF NEED

I, _____ of _____

hereby certify that I investigated the lateral at the above address and find the line is broken in the City right-of-way and in need of repair. The location of the break can be

Date of Investigation: _____

Investigator's Signature: _____

Registration #: _____

Company Address: _____

Phone #: _____

**LATERAL REPAIR
PROGRAM PLUMBERS**

PLUMBER	REGISTRATION #	PHONE
Dooley Service Pro	0104	937-323-1703
Payton Plumbing	0110	937-605-6208
Pro Plumbing	0106	937-605-1174
Roeder Plumbing	0108	937-605-9576
Mr. Rooter Plumbing	0109	937-239-4481

902.17 REPAIR OF SEWER LATERALS IN RIGHT OF WAY.

(a) Upon a "qualifying residential property owner," which is defined as a property owner who resides within a tax parcel on which is situated one single family or one, two, or three family residential structure, discovering that a sewer lateral connecting their property, located within the corporate boundaries of the City, to the City's main sewer line has broken down due to a structural failure in that portion of the sewer lateral located within the City's right-of-way, the owner may request that the City repair that portion of their sewer lateral located within the City's right-of-way at no charge to the property owner. Such request for repair of a broken down sewer lateral located within the City's right-of-way shall be made by written application to the City's Service Director on such application form as may be required by the City's Service Director within 30 days of discovering the break and shall be accompanied by a certification issued by a person registered under to this Section verifying that the subject lateral is broken down within the City's right-of-way. Upon receipt of a proper application for repair of a broken down sewer lateral located within the City's right-of-way, the City's Service Director shall commence an investigation to determine whether;

- (1) The applicant is a proper person to request the sewer lateral repair described in this Section by meeting defined criteria as established by the City;
- (2) The sewer lateral is in fact broken down within the City's right-of-way, and located with paint or flag and depth measurements included;
- (3) That the break down in the sewer lateral is not the result of willful damaging by the property owner or a tenant of the property owner as evidenced by a detailed inspection report.

If the City's Service Director is able to confirm each of the above factors, the City's Service Director shall arrange to have the broken down sewer lateral within the City's right-of-way repaired provided that the repair falls within the defined scope of repairs covered by the City and shall not charge the property owner for such repair. Blockage due to grease, roots or any other obstructions of a sewer lateral which can be remedied by cleaning the sewer lateral does not constitute a breakdown of the sewer lateral. The City makes no warranties, either express or implied, regarding the repair of sewer laterals engaged in by the City pursuant to this section. The City's actions in repairing a sewer lateral in no way constitute an acceptance by the City of any liability related to the repairs, except as explicitly defined by applicable law. The City's actions in repairing a sewer lateral in no way constitute an acceptance by the City of a dedication of the subject sewer lateral to the City.

(b) Persons requesting that the City repair a sewer lateral pursuant to this Section shall fully cooperate with the City and allow the City or a contractor employed by the City to enter onto the property attached to the subject sewer lateral for purposes of cleaning out the sewer lateral or for the purposes of making repairs to the subject sewer lateral and shall fulfill any additional responsibilities as defined by the City's Service Director. The City shall not be required to commence or complete any work on a sewer lateral when such full cooperation is not forthcoming.

(c) Persons wishing to be registered to certify to the Service Director that sewer laterals are broken down within the City's right-of-way may file an application on a form to be provided by the Service Director. The applicant must meet qualifications defined by the City, including but not limited to relevant experience and absence of conflicts of interest. If the Service Director determines that the

applicant has not had a registration granted pursuant to this Section revoked within the previous three (3) years, the Director shall register the applicant. The Service Director may revoke any registration granted under this Section upon determining that the registrant, on at least three occasions during the preceding twelve (12) months, has inaccurately certified that a sewer lateral was broken down within the City's right-of-way or has violated any other terms and conditions of registration.