



CITY OF SPRINGFIELD, OHIO – COMMUNITY DEVELOPMENT DEPARTMENT

▪ BUILDING REGULATIONS DIVISION ▪

76 East High Street, Springfield, Ohio 45502

Phone: (937) 324-7389

REQUESTED INSPECTION

ON-SITE

I hereby request an inspection of the structure located at:

ADDRESS: _____

RESIDENTIAL ← **CHECK ONE** → **COMMERCIAL**

Purpose of inspection	Reconnect	<input type="checkbox"/>	Water
		<input type="checkbox"/>	Electric
If vacant, when was building last occupied			
Proposed use of property			
Current or last use of property			

I understand that travel time to and from the inspection site, and administrative time required to prepare a written report will be calculated as part of the total hours expended.

Signature: _____ Date: _____

Printed Name: _____ Phone: _____

Address: _____

EMAIL: _____

For Office Use Only

INSPECTION		
DAY & DATE	TIME	INSPECTOR

FEES	RECEIPT#	Date	Rec'd By
Informational Inspection	\$45.00		
Code Compliance Inspection Includes Written Report	\$90.00		
Certificate of Occupancy Inspections Includes Certificate of Occupancy	\$95.00		

ZONING

Name: _____

Date: _____

- Approved**
- Approved as noted**
- Disapproved**

All permit applications must be submitted thru the CityWorks portal
Once your application is processed, we will email you the fees and ways to pay.