

**RESIDENTIAL RE-ROOFING AFFIDAVIT APPLICATION**

<b>ADDRESS</b>		<small>CityWorks Case #</small>	
		<b>DATE</b>	
<b>OWNER</b>		<b>PHONE</b>	
<b>CONTRACTOR</b>		<b>PHONE</b>	

**DESCRIPTION OF PROJECT (Check one)**

- (1) One layer of roofing material will be applied over one existing layer of roofing material with suitable existing sheathing.
- (2) Present roofing materials will be removed and new roofing materials will be installed over suitable existing sheathing as required in the residential building code for new roofs. (Example – where the existing roof has two or more applications of any type of roof covering).
- (3) Present roofing material including sheathing will be removed and new sheathing, felt paper, drip edge and roofing materials will be installed to meet requirement of residential building codes for new roofs. (Example – where the existing roof or roof covering is water soaked or has deteriorated)

**REGULATIONS (See reverse side for additional regulations)**

1. Roofing materials will not be applied over an existing wood shake, slate, clay, cement or asbestos-cement tile.
2. All roofing materials will be installed per manufactures specifications, warranty and industry standards.
3. Workmanship will not be addressed by the building department and is the responsibility of the homeowner to oversee.
4. Owner is responsible for hiring a licensed contractor if owner is not doing the work.
5. All contractors are required to be licensed by the City of Springfield, Ohio.

**TOTAL FEES DUE: \$32.00**

**THE UNDERSIGNED AGREE TO ALL OF THE ABOVE AND REFERENCED REGULATIONS.  
 CONTRACTOR MUST PROVIDE A COPY OF SIGNED APPLICATION TO THE PROPERTY OWNER.**

Signed/Owner: \_\_\_\_\_

Signed/Contractor: \_\_\_\_\_

Email Address: \_\_\_\_\_

Separate permits are required for any other alteration/construction work or electrical or heating-ventilation-air conditioning or sign or demolition or fire detection/suppression installations



# RESIDENTIAL ROOFING REGULATIONS

## SECTION 803 ROOF SHEATHING

**Roof sheathing** shall comply with Table 803.1

**Wood structural panels** shall comply with Table 503.2.1.1(1).

The roof covering shall be applied only when the supporting roof construction is clean and dry.

## SECTION 905 REQUIREMENTS FOR ROOF COVERINGS

### **Asphalt Shingles**

**General:** Asphalt shingles shall be applied according to the manufacturer's Printed instructions and shall be fastened to solidly sheathed decks.

**Slope:** Asphalt shingles shall only be used on roof slopes of two units vertical in twelve units horizontal (2:12) and up. For roof slopes of 2:12 to 4:12, double underlayment application is required in accordance with section 905.2.7 and fasteners must comply with 905.2.5 and 905.2.6.

**Underlayment:** Required underlayment shall conform with ASTM D 226, Type 1, or ASTM D 4869, Type 1. Underlayment application must comply with 905.2.7 and 905.2.7.1

**Flashing:** Shall comply with section 905.2.8.1 thru 905.2.8.5

**Roll Roofing:** Shall comply with section 905.5.1 thru 905.5.5

## SECTION 907 REROOFING

**General:** Materials and methods of application used for recovering or replacing an existing roof shall comply with the requirements of Chapter 9.

**Structural and Construction Loads:** The structural roof components shall be capable of supporting the roof covering system and the material and equipment loads that will be encountered during installation of the roof covering system.

**Recovering versus Replacement:** New roof covering shall not be installed without first removing existing roof coverings when any of the following conditions occur:

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof covering is not adequate as a base for additional roofing.
2. Where the existing roof covering is wood shake, slate, clay, cement or asbestos-cement tile
3. Where the existing roof has two or more applications of any type of roof covering

**Exception:** Complete and separate roofing systems, such as standing-seam metal roof systems that are designed to transmit the roof loads directly to the building's structural system and that do not rely on existing roofs and roof coverings for support shall not require the removal of existing roof coverings.

**Reinstallation of materials.** The reinstallation of existing roof covering materials which have been removed shall not be permitted unless the materials provide an effective barrier against the weather.

**Flashings:** Flashings shall be reconstructed in accordance with approved manufacturer's installation instructions

**Per Table 301.2(1) ice barrier underlayment is required in the state of Ohio.**