



## City of Springfield, Ohio Information for Vendors Procurement Process

The City of Springfield, in partnership with Onvia, Inc., processes its procurement transactions through the Onvia DemandStar electronic procurement system. Onvia DemandStar will enable the City of Springfield to better connect with vendors and improve the overall efficiency of its purchasing operation.

Onvia DemandStar will provide vendors with access to important procurement information. Services that will be available to you include:

- Notification of bid, proposal, and quote solicitations
- Access to project detail information
- Access to key documents via electronic download
- Access to Planholders Lists
- Access to contract award information
- Ability to submit bid and quote responses online

You may register for Onvia DemandStar services, online, at [www.demandstar.com/register.rsp](http://www.demandstar.com/register.rsp). If you would like to register for your free notification service of purchase solicitations issued by the City of Springfield through Onvia DemandStar, once you are logged onto the Web page, select the "Onvia DemandStar FREE AGENCY" option. On the form that opens, furnish the pertinent information for your business, be sure to enter "City of Springfield, Ohio" in the Agency Name field.

Current business opportunities with the City of Springfield can be viewed on the following Web page:

[http://www.demandstar.com/supplier/bids/agency\\_inc/bid\\_list.asp?f=search&mi=849308](http://www.demandstar.com/supplier/bids/agency_inc/bid_list.asp?f=search&mi=849308)

If you have questions, or need technical assistance with the Web site, call Onvia Supplier Services at 1-800-711-1712.