

CHAPTER 109 Open Meetings

**109.01 Meetings to be open;
compliance with State law.**

109.02 Notice of meetings.

CROSS REFERENCES

State law provisions - see Ohio R.C. 121.22

City Commission meetings - see ADM. 111.01

109.01 MEETINGS TO BE OPEN; COMPLIANCE WITH STATE LAW.

All meetings, except executive sessions, of the City Commission and other boards, commissions and committees of the City are open to the public. The City Commission and other boards, commissions and committees of the City shall comply with Ohio R.C. 121.22 as presently in effect, or hereafter enacted.
(Ord. 90-158. Passed 3-13-90.)

109.02 NOTICE OF MEETINGS.

The City Clerk shall cause notice of meetings held by public bodies created under the City's municipal powers as follows:

- (a) Notice of the time and place of regularly scheduled meetings for each such public body shall be:
 - (1) Published once in a newspaper of general circulation within the community within seven (7) days after the public body has established a schedule, or amendment thereto, of its regularly scheduled meetings.
 - (2) Published by mail to those persons making a written request to the City Clerk to be notified in advance of meetings and providing the City with a self-addressed envelope with sufficient postage thereon to mail such notification.
- (b) At least twenty-four (24) hours advance notice of the time, place, and purpose of special meetings of a public body shall be given as follows:
 - (1) Published on the bulletin boards located on floors 2, 3, and 4 of City Hall.
 - (2) Published by giving telephone notice to news media agencies that have requested notification of special meetings.
- (c) Notwithstanding the provisions of paragraph (b), in the event a special meeting is called to deal with an emergency requiring immediate official action, where it is not possible to give twenty-four (24) hours advance notice of the meeting, the City Clerk shall give notice described in paragraph (b) as quickly as practicable.
- (d) The City Clerk is authorized to delegate the duty to give notice in accordance with

the requirements of this section to the person appointed as secretary by a public body.
(Ord. 00-46, Passed 2-15-00; Ord. 12-339, Passed 12-4-12.)