

TITLE FIVE--Administrative

- Chap. 121. City Manager.
- Chap. 123. Department of Law.
- Chap. 125. Department of Finance.
- Chap. 127. Department of Central Services.
- Chap. 129. Department of Community Development.
- Chap. 130. Department of Engineering.
- Chap. 133. Department of Parks and Recreation.
- Chap. 135. Department of Personnel.
- Chap. 137. Department of Public Health.
- Chap. 139. Department of Public Safety.
- Chap. 140. Institutional Special Police Officers.
- Chap. 141. Service Department.
- Chap. 145. Municipal Contracts.
- Chap. 147. Municipal Finances.
- Chap. 149. Municipal Property.
- Chap. 151. Issue and Sale of Bonds and Notes.
- Chap. 153. Disadvantaged and Minority Business Enterprises.
- Chap. 155. City Contractors and Affirmative Action.

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**CHAPTER 121**  
**City Manager**

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| <b>121.01 Administrative head; duties.</b>           | <b>121.05 Economic development benefit application fee.</b> |
| <b>121.02 Office established.</b>                    |   |
| <b>121.03 Collective bargaining grievances.</b>      | <b>121.06 Brownfield site priority list.</b>                |
| <b>121.04 Cablevision; local government channel.</b> | <b>121.07 Annexation of City property.</b>                  |

**CROSS REFERENCES**

- Appointment--see CHTR. Sec. 9
- Removal--see CHTR. Sec. 10
- Powers and duties--see CHTR. Sec. 21
- Absence--see CHTR. Sec. 22
- Political activity - see CHTR. Sec. 87

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**121.01 ADMINISTRATIVE HEAD; DUTIES.**

(a) The City Manager is the administrative head of the City. The City Manager shall manage the City and perform such other duties as required by City Charter or ordinance.

(b) The City Manager and Assistant City Manager are authorized to determine, based upon an appraisal obtained on behalf of the City, just compensation, fair market value, and fair market value estimates for the purpose of making a proposal on behalf of the City for the acquisition of interests in real property needed for municipal purposes. No proposal made by a City Manager or Assistant City Manager shall become contractually binding on the City until the City Commission has adopted an ordinance authorizing the expenditure pertaining to such proposal when such authorization is mandated by the Charter of The City of Springfield, Ohio.

(Ord. 04-190. Passed 6-15-04.)

#### **121.02 OFFICE ESTABLISHED.**

The office of the City Manager is established by the City Charter. The office consists of the City Manager and such other officers and employees as are appointed. The office shall assist the City Manager to manage the City and perform such other duties as required by City Charter or ordinance.

(Ord. 88-319. Passed 5-31-88.)

#### **121.03 COLLECTIVE BARGAINING GRIEVANCES.**

The City Manager is authorized to settle a grievance between the City and a collective bargaining unit recognized by the City, or any employee or group of employees represented by such collective bargaining unit, in an amount not to exceed one thousand dollars (\$1,000). In settling any such grievance, the City Manager, or his authorized designee, shall comply with the terms of the collective bargaining agreement in effect between the City and the collective bargaining unit at the time such grievance is first submitted in writing to the City. The City Manager may settle pursuant to this section multiple grievances involving the same dispute or controversy or a single grievance involving multiple claimants provided that the total amount paid in settlement does not exceed one thousand dollars (\$1,000).

(Ord. 89-408. Passed 7-18-89.)

#### **121.04 CABLEVISION; LOCAL GOVERNMENT CHANNEL.**

The City Manager is authorized to enter into agreements, on behalf of the City, to obtain programming to be aired on any local government access channel made available by cablevision franchisees in the City. Such agreements shall provide for programming which publishes accurate information on local municipal government affairs, on matters which would promote the public peace, health, safety, welfare and attractiveness of the community and on matters which would promote responsible citizenship in the community. Such agreements shall not obligate the City to the expenditure of funds and shall be terminable by the City unilaterally upon no more than thirty (30) days notice.

(Ord. 91-36. Passed 1-29-91.)

#### **121.05 ECONOMIC DEVELOPMENT BENEFIT APPLICATION FEES.**

Unless otherwise prohibited by law, the City Manager may establish application fees of up to \$250 per application for economic development benefit applications filed with the City. The City Manager shall establish a list of economic development benefit applications and associated fees in the City Manager's Journal.

(Ord. 95-228. Passed 6-27-95.)

#### **121.06 TAX BASE REVITALIZATION INCENTIVE SITE PRIORITY LIST.**

The City Manager shall establish a Tax Base Revitalization Incentive Site Priority List which shall be a list of Tax Base Revitalization Incentive Sites in the City or on property owned

by the City which have one or more of the following characteristics:

- (a) The site is a likely candidate for remediation of environmental contamination under Chapter 3746 of the Ohio Revised Code,
- (b) The site is likely to become a site for new employment in the City as a result of economic development assistance from the City government,
- (c) The site owner or lessee has entered into contractually binding commitments to obtain sufficient funding to significantly expand, renovate, or redevelop the site, or
- (d) The site has closed within the previous twelve months and was the place of employment for twenty or more employees during the twelve months prior to closing.

When the City Manager adds or deletes a site or sites from the Tax Base Revitalization Incentive Site Priority List, he shall provide a copy of the new Tax Base Revitalization Incentive Site Priority List to the members of the City Commission at their next meeting after the new Tax Base Revitalization Incentive Site Priority List is established. The Tax Base Revitalization Incentive Site Priority List will be used to determine eligibility for certain development incentives authorized by the City's Codified Ordinances and by other ordinances adopted by the City Commission from time to time and for prioritizing the investment of City staff time and other City resources in fostering the economic development of Tax Base Revitalization Incentive Sites. The term "Tax Base Revitalization Incentive Site" means an abandoned, idled, or under-utilized commercial or industrial site where expansion, renovation, or redevelopment is unlikely due to real or suspected environmental contamination or due to deteriorated public infrastructure serving the site or the blight conditions in the vicinity of the site.

(Ord. 98-43. Passed 2-24-98.)

#### **121.07 ANNEXATION OF CITY PROPERTY.**

It is the policy of the City that all City-owned property be included within the corporate boundary of the City as the opportunity arises to annex such property to the City. The City Manager is authorized to sign, on behalf of the City, any annexation petition requesting annexation of City-owned property to the City and appointing an annexation agent to act on behalf of the City in prosecuting such annexation. The City Manager may delay initiating an annexation and may decline to sign an annexation petition, which the City Manager has not been specifically directed to sign by ordinance, if the City Manager determines that delaying annexation of City-owned property for a time would better further the purpose of the City's policy or would facilitate successful prosecution of annexation petitions of other property owners likely to request annexation of their property to the City in the future.

(Ord. 96-344. Passed 10-1-96.)