

**CHAPTER 1313  
Permit Fees**

<p><b>1313.01 Permit fees generally.</b>  <b>1313.02 Fees to be additive.</b>  <b>1313.03 New construction and additions.</b>  <b>1313.04 Determining construction costs/valuation.</b>  <b>1313.05 Permit fees for buildings and structures.</b>  <b>1313.06 Plans review fee.</b>  <b>1313.07 Requested inspection fee.</b>  <b>1313.08 Investigation charge of illegal or unauthorized work.</b>  <b>1313.09 Demolition fee.</b>  <b>1313.10 Certificate of occupancy/ temporary certificate of occupancy.</b></p>	<p><b>1313.11 Signs and outdoor advertising display.</b>  <b>1313.12. Swimming pools.</b>  <b>1313.13 Moving buildings over public street or alley.</b>  <b>1313.14 Electric permit fees.</b>  <b>1313.15 Heating, air conditioning, refrigeration and ventilation permit fees.</b>  <b>1313.16 Fire detection/suppression permit fees.</b>  <b>1313.17 Reinspection fee.</b>  <b>1313.18 Engineering plan review and inspection fees for commercial and industrial properties and public improvements.</b></p>
---	---

**CROSS REFERENCES**

Appeal filing fee--see BLDG. 1315.10  
Contractor licensing fees--see BLDG. 1327.06(b)  
Plumbing permits and fees--see BLDG. Ch. 1369  
Fire Prevention Code fees--see FIRE PREV. 1505.09

**1313.01 PERMIT FEES GENERALLY.**

A permit shall not be issued until the fee prescribed therefor has been paid to the City Treasurer. The fee to be paid for a permit authorized by this Building Code shall be determined by the Manager of Inspection Services according to the schedule of fees as hereafter set forth, and shall be noted on the permit form.  
(Ord. 88-467. Passed 8-2-88.)

**1313.02 FEES TO BE ADDITIVE.**

The fee hereafter set forth shall be additive and, unless otherwise specifically provided, separate fees shall be paid for each of the items listed.  
(Ord. 88-467. Passed 8-2-88.)

**1313.03 NEW CONSTRUCTION AND ADDITIONS.**

(a) The provisions of Section 1313.04(a) shall be used in determining the construction cost/valuation for new construction and additions. The determined value of the building or structure may not be the actual value or cost of construction. (Ord. 02-476. Passed 12-17-02.)

(b) The floor area of a building or structure or addition thereto shall be determined from the outside perimeter of the building, structure or addition at each story exclusive of any unoccupied or uninhabited basement, cellar, attic or roof structure. (Ord. 88-467. Passed 8-2-88.)

**1313.04 DETERMINING CONSTRUCTION COSTS/VALUATION.**

(a) Effective on and after January 1, 2005, the fee for a permit for a new building or structure or an addition to an existing building or structure shall be based upon the construction costs of the building or structure as determined from the following *Type of Construction Factor Table for Commercial/Industrial Projects* OR *Residential Building Square Foot Construction Cost Table*.

**TYPE OF CONSTRUCTION FACTOR TABLE  
COMMERCIAL AND INDUSTRIAL PROJECTS**

<u>USE GROUPS</u>	<u>NAMES</u>	<u>TYPES OF CONSTRUCTION</u> (per square foot)		
		1	2-3-4	5
A-1, A-4	Assembly, Theaters with stage	1.71	1.49	1.29
A-2, A-3, A-5, E	Assembly, Nightclubs, Restaurants, Churches, Educational, Amusement	1.40	1.21	1.01
B, M	Business, Mercantile	1.11	.93	.72
F-1, F-2, H, S-1, S-2	Factories, High Hazard, Storage	.74	.58	.43
I-1, I-2, I-3, I-4	Institutional	1.81	1.26	1.14
R-1, R-2, R-3, R-4	Hotels, Multi-Family, Residential	1.08	.94	.79
U, Misc.	Utility, Miscellaneous	.57	.45	.31
NOTES: 1. R-4 Accessory Structures (Commercial, Multi-Family)				.20
2. Unfinished Basements (all use groups)				.20

**RESIDENTIAL BUILDING SQUARE FOOT  
CONSTRUCTION COST TABLE (except roofing)**

- (1) Habitable Areas \$45.00 per square foot
- (2) Non-Habitable Areas \$25.00 per square foot

(b) The fee for a permit for the repair or alteration of an existing building or structure shall be determined on the basis of the actual cost of the work performed. Each applicant for a permit shall present a contract or contractor's proposal or make a sworn statement of affirmation, in writing, setting forth, in accordance with a bona fide estimate, the total value of the proposed alteration, repair or installation, including the cost of any and all plumbing, electrical, heating and other mechanical equipment, devices, appliances, materials, etc., which will be incorporated therein, and also the value of all labor, regardless of who is to do the work or make the installations. (Ord. 05-186. Passed 7-12-5.)

### **1313.05 PERMIT FEES FOR BUILDINGS AND STRUCTURES.**

(a) Effective on and after January 1, 2004, the fee for a permit for the construction of a new commercial building or structure, or for an addition to an existing commercial building or structure, or for the repair or alteration of an existing commercial building or structure shall be one-hundred dollars (\$100.00) per application plus the following fee based upon the total cost of constructing, altering, or repairing such building or structure as determined by Section 1313.04. The fee for a permit for the construction of a new residential building or structure, or for an addition to an existing residential building or structure, or for the repair or alteration of an existing residential building or structure shall be forty dollars (\$40.00) per application plus the following fee based upon the total cost of constructing, altering, or repairing such building or structure as determined by Section 1313.04. The building fee is obtained by using the following formulas:

For all commercial building permits (except roofing permits):

Gross Area (in square feet) x Construction Factor x 71 x .0045

A three-percent assessment fee for OBBS based on subtotal of building fees. If project valuation is \$30,000 or less, the permit fee will be a minimum of \$135 plus associated fees.

For all residential building permits (except roofing permits):

Habitable areas Gross Area (in square feet) x \$45 x .0045

Non-Habitable areas Gross Area (in square feet) x \$25 x .0045

A one-percent assessment fee for OBBS based on subtotal of building fees. If project valuation is less than \$30,000, the permit fee will be a minimum of \$135 plus associated fees.

For all commercial roofing permits:

Re-roof Number of squares x \$100 x .0045

Tear off and resheet Number of squares x \$200 x .0045

The minimum fee for a commercial roofing permit shall be \$45.

Ord. 07-82. Passed 03-27-07.)

### **1313.06 PLANS REVIEW FEE.**

When plans are required to be submitted by the Building Code, the plan review fee shall be determined as follows:

Commercial Minimum of \$150 (if plans are required to be submitted)

Residential Minimum fee of \$100 for Habitable Areas  
Flat fee of \$50 for Non-Habitable Areas

Commercial and Residential plans examination fee shall be equal to 35 percent

of the building permit fee.  
(Ord. 02-476. Passed 12-17-02.)

#### **1313.07 REQUESTED INSPECTION FEE.**

The owner or his authorized agent may request an inspection be made of his premises for which no inspection fee has been otherwise prescribed by this chapter and such inspection is not otherwise required by this Building Code. A fee of forty-five dollars (\$45.00) per hour shall be charged for such Building Code consultation.  
(Ord. 88-467. Passed 8-2-88.)

#### **1313.08 INVESTIGATION CHARGE OF ILLEGAL OR UNAUTHORIZED WORK.**

When any person, firm, or corporation has commenced work on a project without first procuring the necessary permit therefor, the Chief Building Official shall make a thorough investigation to determine whether all work performed prior to the subsequent issuance date of the specified permit conforms to all pertinent Ordinances. The charge for making such investigations prior to the issuance of the necessary permit shall be equal to the amount of the permit fee required, but not less than two hundred dollars (\$200.00), and shall be in addition to the cost of the permit, but in no event shall the additional charge for investigation exceed one thousand dollars (\$1,000.00), except that the charge for a person who re-roofs his/her own residence or an accessory building thereto shall be equal to the amount of the required permit fee, and shall be in addition to the cost of the permit, without any minimum charge.  
(Ord. 92-395. Passed 12-22-92.)

#### **1313.09 DEMOLITION FEE.**

The fee for a permit to demolish a building or structure shall be thirty dollars (\$30.00) per application plus an additional charge as follows:

- (a) Residential garages/accessory structures (fixed rate) of \$45 per structure
- (b) All buildings or structures other than residential garages and accessory structures shall be \$15 per 1,000 square feet or fraction thereof of the area of the building or structure to be demolished.

(Ord. 02-476. Passed 12-17-02.)

#### **1313.10 CERTIFICATE OF OCCUPANCY/TEMPORARY CERTIFICATE OF OCCUPANCY.**

(a) The fee for a certificate of occupancy for all buildings and structures shall be fifty dollars (\$50.00).

(b) The fee for a temporary certificate of occupancy for all buildings and structures shall be one hundred fifty dollars (\$150.00), provided that such building or structures meets all requirements for the issuance of a Temporary Certificate of Occupancy.  
(Ord. 02-476. Passed 12-17-02.)

#### **1313.11 SIGNS AND OUTDOOR ADVERTISING DISPLAY.**

The fee for a permit to erect, re-erect, alter, repair, place, replace, hang, rehang, locate, relocate or in any manner display or re-display a sign or outdoor advertising display shall be based on the total display area of each face of the sign or outdoor advertising display as follows:

- (a) All on-site identifying formal or informal billboard, projecting, wall or free standing signs \$20.00 plus .60 per sq. ft. of display area

- |  |         |
|--|---------|
| (b) Temporary signs [to be displayed not more than thirty (30) days in one (1) year] | \$20.00 |
|--|---------|

The federal and state governments and their political subdivisions shall be exempt from paying the sign fees imposed under this section.  
(Ord. 98-237. Passed 7-14-98.)

#### **1313.12 SWIMMING POOLS.**

The fee for a permit to install a pool over thirty-six (36) inches deep shall be thirty dollars (\$30.00) plus additional charges as follows:

- |   |                                |
|---|--------------------------------|
| (a) Plan review if required               | \$ 50.00                       |
| (b) Residential above-ground pool         | \$ 45.00                       |
| (c) Residential in-ground pool (unheated) | \$ 90.00                       |
| (d) Residential in-ground pool (heated)   | \$135.00                       |
| (e) Commercial pool                       | \$135.00                       |
| (f) Electric (above-ground)               | \$ 45.00                       |
| (g) Electric (in-ground)                  | \$ 90.00                       |
| (h) Zoning                                | \$ 5.00                        |
| (i) Commercial 3 percent OBBS fee         | based on subtotal of pool fees |
- (Ord. 02-476. Passed 12-17-02.)

#### **1313.13 MOVING BUILDINGS OVER PUBLIC STREET OR ALLEY.**

To move a building from one (1) location to another on or across a public street or public alley, a fee shall be paid to the Department of Inspection Services as follows:

Frame Building (dimensions in feet)

Not over 12' high or 12' wide or 22' long	None
Not over 12' high or 20' wide or 22' long	\$ 50.00
Over 12' high but not over 20' wide or 22' long	\$100.00
Not over 2-1/2 stories, but over 20' wide or 22' long	\$200.00

See Chapter 1325 for special requirements.  
(Ord. 88-467. Passed 8-2-88.)

#### **1313.14 ELECTRIC PERMIT FEES.**

- |                         |              |
|-------------------------|--------------|
| (a) Application fee     | \$ 40.00     |
| (b) Plan review         |              |
| Commercial              | \$100.00     |
| Residential             | \$ 20.00     |
| (c) Services            |              |
| New (3)                 | \$135.00     |
| Underground--French (1) | \$ 45.00     |
| Sub panels--1 to 10     | \$ 5.00 each |
| Sub panels--11 and over | \$ 1.00 each |
| Upgrade (1)             | \$ 45.00     |
| Reconnect (1)           | \$ 45.00     |

	Temporary (1)	\$ 45.00
(d)	Alterations/repairs (1)	\$ 45.00
	New circuits--1 to 10	\$ 3.00 each
	New circuits--11 and over	\$ 1.00 each
	Sub panels--1 to 10	\$ 5.00 each
	Sub panels--11 and over	\$ 1.00 each
(e)	Commercial refrigeration (1)	\$ 45.00
(f)	Sign circuits (1)	\$ 45.00
(g)	Pools	
	Above-ground (1)	\$ 45.00
	In-ground (+1) (2)	\$ 90.00
(h)	Informational inspections	\$ 45.00
(i)	Investigation fee	\$200.00
(j)	Additional inspections	\$ 45.00
(k)	Commercial 3 percent OBBS fee	based on subtotal of fees

- NOTES: 1. Permit holder is responsible for scheduling the final inspection.  
2. Commercial permit applications must include fault current calculations and a one-line diagram.  
3. An additional \$45.00 reinspection fee may be imposed for work that was not properly installed, was not ready for inspection, had changed from the approved plans, or was not accessible at the time of the inspection.  
4. Numbers in parenthesis indicate the number of inspections provided.  
(Ord. 06-286. Passed 7-25-06.)

### **1313.15 HEATING, AIR CONDITIONING, REFRIGERATION, AND VENTILATION PERMIT FEES.**

(a)	Application fee	\$ 40.00
(b)	Plan review	
	Commercial	\$100.00
	Residential	\$ 20.00
(c)	Heating/cooling	
	New furnace/air handler (2)	\$ 90.00
	Replacement furnace/air handler (2)	\$ 45.00
	Unit/radiant heaters (1)	\$ 45.00
	Additional units	\$ 2.00 each
	AC/heat pump (1)	\$ 45.00
	Package rooftop units (1)	\$ 45.00
	Ductwork/alteration (1)	\$ 45.00
(d)	Fireplace (wood or gas)	
	Solid fuel appliance (1)	\$ 45.00
	Chimney or Chimney Liner (1)	\$ 45.00
(e)	Ventilation equipment (1)	\$ 45.00
(f)	Commercial refrigeration	\$ 45.00
(g)	Informational inspections	\$ 45.00
(h)	Additional inspections	\$ 45.00

(i)	Investigation fees	\$200.00
(j)	Commercial 3 percent OBBS fee	based on subtotal of fees
(k)	Range hoods	\$250.00

- NOTES: 1. Permit holder is responsible for scheduling the final inspection.  
 2. Numbers in parenthesis indicate the number of inspections provided.  
 3. An additional \$45.00 reinspection fee may be imposed for work that was not properly installed, was not ready for inspection, had changed from approved plans or was not accessible at the time of the inspection.

(Ord. 06-286. Passed 7-25-06.)

### **1313.16 FIRE DETECTION/SUPPRESSION PERMIT FEES.**

(a)	Application fee	\$ 40.00
(b)	Plan review	
	Commercial	\$100.00
	Residential	\$ 20.00
(c)	Alarm	
	New system	\$150.00/10,000 sq. ft. or pt.
	Replace panel	\$150.00/10,000 sq. ft. or pt.
	Supervision for tamper/flow (only)	\$ 85.00
(d)	Detection (not part of a new system)	
	Duct smoke detectors	\$ 45.00 each (\$135 maximum)
	Additional devices in existing building	\$ 45.00 each (\$135 maximum)
	Supervision for tamper/flow (only)	\$ 85.00
(e)	Suppression	
	Sprinklers (1 to 4)	\$100.00
	Sprinklers (5 to 20)	\$150.00
	Sprinklers (21 to 200)	\$250.00
	Sprinklers (201 to 300)	\$300.00
	Sprinklers (301 to 400)	\$350.00
	Sprinklers (401 to 750)	\$450.00
	Sprinklers (over 750)	\$450.00 (plus \$.50 per sprinkler over 750)
	Range hood suppression	\$250.00
	Other suppression systems	\$250.00
(f)	Informational inspections	\$ 45.00
(g)	Additional inspections	\$ 45.00
(h)	Investigation fee	\$200.00
(i)	Commercial 3 percent OBBS fee	based on subtotal of fees

- NOTES: 1. Permit holder is responsible for scheduling the final inspection.  
 2. An additional \$45.00 reinspection fee may be imposed for work that was not properly installed, was not ready for inspection, had changed from approved plans or was not accessible at the time of the inspection.

(Ord. 06-286. Passed 7-25-06.)

### **1313.17 REINSPECTION FEE.**

A fee of \$45.00 shall be charged, in addition to all other fees imposed under this Chapter, whenever a reinspection is necessary as a result of work being improperly or incompetently performed or as a result of an inspector being unable to complete a scheduled inspection through the fault of the permit applicant or his/her agent. (Ord. 02-476. Passed 12-17-02.)

**1313.18 ENGINEERING PLAN REVIEW AND INSPECTION FEES FOR COMMERCIAL AND INDUSTRIAL PROPERTIES AND PUBLIC IMPROVEMENTS.**

The following fees for engineering plan reviews and the listed inspections shall apply to all properties and construction projects (private and public improvements); except construction projects for and properties to be used for one-, two-, and three-family residential dwellings:

Plan Review fees

- (a) \$250/acre for the first five acres (\$1250 max.)
- (b) \$150/acre for the next five acres (\$750 max.)
- (c) \$75/acre for any remaining area

Inspection fees

- |   |                   |              |
|---|-------------------|--------------|
| (d) Water and/or Sanitary Sewer Mains                               | (per linear foot) | \$2.00       |
| (e) Sanitary Manholes   | (each)            | \$100.00     |
| (f) Water and Sewer Taps  |                   | \$50.00      |
| (g) Purity Test—original test                                       |                   | \$150.00     |
| (h) Purity Test—retest (if first original test fails)               |                   | \$100.00     |
| (i) Purity Test—retest (if second original test fails)              |                   | \$200.00     |
| (j) Pressure Test Water Main—original test                          |                   | \$100.00     |
| (k) Pressure Test Water Main—retest (if first original test fails)  |                   | \$150.00     |
| (l) Pressure Test Water Main—retest (if second original test fails) |                   | \$200.00     |
| (m) Water Main Debris Tests   |                   | \$75.00      |
| (n) Inspector charge for work on Saturday and call in               |                   | \$65.00/hour |
| (o) Inspector charge for work on Sunday and Holidays                |                   | \$90.00/hour |
| (p) Inspector charge for work not during normal work hours          |                   | \$65.00/hour |

All Saturday, Sunday, and holiday inspections fees will be billed at three hours of services or the actual time the inspector is required to perform services, whichever is greater.

(Ord. 05-186. Passed 7-12-05.)