

**CHAPTER 174**  
**ADA Transportation Advisory Committee**

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**174.01 CREATION; MEMBERS; TERMS; VACANCY.**

(a) The ADA Transportation Advisory Committee shall consist of eleven voting members and three non-voting members. Each of the members shall serve for a period of three years and shall be appointed by the Mayor with the consent and approval of the City Commission. Of the eleven voting members, three members shall be affiliates of social service organizations who serve disabled persons, two shall be representatives from transportation providers within the City, and the remaining six voting members shall be electors of the City at least four of which shall be disabled persons. Of the three non-voting members, one shall be a City Commissioner, one shall be a staff member of the Springfield-Clark County Transportation Coordinating Committee, and one shall be the City's Transportation Coordinator. No members of the committee, with the exception of the two representatives from transportation providers, the appointee of the Springfield-Clark County Transportation Coordinating Committee, and the City's Transportation Coordinator, shall serve more than two consecutive terms. After a member has served during two consecutive terms, he shall be ineligible for reappointment to the committee until one year has expired since his last date of service on the committee.

(b) Any vacancy on the committee shall be filled as in the case of the original appointment, as set forth herein, for the unexpired term of the member whose vacancy is so filled.

(c) All members of the committee shall serve without compensation and shall be subject to removal from office by a majority vote of the City Commission.

(d) Persons eligible for service on the committee shall meet the following qualifications, in addition to any qualifications described in Subsection 174.01(a):

- (1) Except as otherwise provided in Subsection 174.01(a), persons serving on another City board or commission shall not be eligible to serve on the committee.
- (2) Except as otherwise provided in Subsection 174.01(a), elected public officials shall not be eligible to serve on the committee. A

member of a City employee's family, as defined in Section 111.04, shall not be eligible for service.

(Ord. 12-110. Passed 4-10-12.)

- (3) Except as otherwise provided in this section, if any member of the committee fails to meet any of the qualifications stated in Subsection (d)(1) and (2) hereof, the office shall immediately become vacant.
- (4) The City Commission, by ordinance and upon finding that the particular expertise of a potential appointee or member is needed on the committee, may waive any or all of the requirements of Subsection (d)(1) hereof for such appointee or member.

(e) If any member of the committee is absent from three of any six consecutive regular, monthly meetings, or if such member is unwilling or unable to attend a regularly scheduled prearranged discussion of the public business of his board which fails to qualify as a "meeting" for lack of quorum, his office shall immediately become vacant. Such member shall have the opportunity to explain his absence to the City Commission and may be reappointed by a majority vote of the City Commission to complete the balance of his term.

(Ord. 95-96. Passed 3-14-95.)

#### **174.02 OFFICERS; MEETINGS; RECORDS; QUORUM; REPORTS.**

(a) The committee shall elect from its membership a chairperson and such other officers as it may deem necessary. No chairperson shall serve more than two years of a period of six consecutive years. The term "year" means twelve consecutive months. The committee shall adopt rules and regulations consistent with law and ordinance. Meetings of the committee shall be held one each quarter, and at such additional times as the committee may determine; provided, however, the chairperson may cancel a meeting if no member has proposed business to be conducted at the meeting. The time of regular meetings shall be specified in the rules and regulations of the committee. Special meetings shall be called by the chairperson. There shall be a fixed place of meeting.

(b) The committee shall keep minutes of its proceedings, showing the action of the committee and the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of all of its official action, and all of which shall be filed promptly in the office of the City Clerk. The presence of six voting members shall constitute a quorum. The committee shall act by resolution and a copy of each resolution duly adopted shall be filed in the office of the City Clerk. The Transportation Coordinator or his duly authorized representative shall serve as secretary to the committee.

(c) The secretary shall make such annual and other reports as may be required by the City Commission.

#### **174.03 POWERS AND DUTIES.**

Without limitation on the general powers or authority necessary or incidental to the purposes for which the committee is appointed, the duties of the committee shall be to study matters affecting and concerning public transportation available to disabled persons within the City and to make recommendations and to advise the City Commission, the Springfield/Clark County Transportation Coordinating Committee and

local transit agencies from time to time on policy matters, public facilities, transportation equipment and transportation programs intended to provide service to disabled persons in the City. The committee shall study such other matters as the City Manager or the City Commission may designate from time to time.

The powers and duties of the committee are advisory in nature only and under no circumstances shall the committee have the power to enter into financial obligations on the part of the City or in any way to incur any liability or obligation on the part of the City.

(Ord. 92-118. Passed 4-14-92.)