

## ***It's time to file your 2015 Springfield Income Tax Return!***



You have received this card as a reminder. You will not be receiving a full tax return packet. If you use a tax preparer, please give this card to them so they can affix the preaddressed label to your completed **tax return**. Please make any corrections directly on the label.

You can find all tax forms on our website at [www.springfieldohio.gov](http://www.springfieldohio.gov). Print the form, complete it and affix the preaddressed label to the return before mailing to: City of Springfield Income Tax Division, P.O. Box 5200, Springfield, OH 45501. Estimated tax vouchers can also be found on our website.

**You can file online** by going to the above website. Click on **TAXCONNECT** and follow the instructions to create an account. Use the account number printed on the attached label to log in. You cannot file with TAXCONNECT if you have schedule income, but you *can* use TAXCONNECT to make city tax payments or check estimated payment credits and balances.

**REMEMBER! YOUR TAX RETURN OR EXTENSION REQUEST MUST BE FILED IN OUR OFFICE BY APRIL 18, 2016. PLEASE INCLUDE ALL W2S AND ATTACHMENTS.**

If you have any questions regarding the filing of your return, please call our office at 937.324.7357. Or visit our office at City Hall, 76 E High St, Springfield, Ohio. Office hours are Monday-Friday from 8:00 am to 5:00 pm.