

# TENT PERMITS

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The City of Springfield requires a Tent Permit to be obtained in order to erect tents on a property for temporary purposes. The permit requirements are as follows:

- ❖ A permit is required if the tent is over 400 square feet and has side walls OR the tent is over 700 square feet with no side walls.
- ❖ The tent is erected for less than 180 days.
- ❖ If fifty (50) or more people will occupy the tent, a detailed floor plan including the means of egress is required.
- ❖ The separation distances must meet the limitations set forth in Ohio Fire Code Section 2403.8.2.
- ❖ The tent must be adequately anchored to withstand the weather and prevent collapse.
- ❖ Applicant must provide a flame propagation certificate for the tent or awning from the tent owner.
- ❖ The permit holder must understand that there shall be NO SMOKING in the tent.
- ❖ A \$75.00 tent permit fee must be submitted to the City of Springfield, Fire *Rescue* Division, 350 N. Fountain Avenue, Springfield, Ohio 45504 and a permit obtained prior to erecting the tent.

**Additional questions can be directed to the Fire Marshal's Bureau at (937) 324-7610.**

