



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING & ZONING DIVISION
Right-of-Way Vacation Application

Date _____

Applicant Name: _____

Address: _____

Please include the following Exhibits:

Exhibit A

A plot plan is to be attached which indicates the right-of-way to be vacated.

Exhibit B

State the reason for the requested right-of-way vacation. (These statements will be considered by the Planning Staff, the City Planning Board, and the City Commission as the request is reviewed.) This is to be attached and made a part of this petition.

Exhibit C

If required by the City Planning Board, a cross-access easement agreement would need to be signed by all affected neighbors prior to the City Commission Public Hearing.

I, the undersigned, depose and state that I am an interested party in the right-of-way involved in this petition.

Signature

Application Check List

Please review for completeness

ITEMS TO BE SUBMITTED:

- ❑ Right-of-Way Vacation Application with attachments listed below.
- ❑ General Application
- ❑ \$90 (res.) or \$180 (comm.) Fee (must be submitted with the application).
- ❑ Please include the following Exhibits (Exhibits are to be attached and made part of the petition):
 - Exhibit A: A plot plan is to be attached which indicates the right-of-way to be vacated, the adjoining properties, and their owners.
 - Exhibit B: State the reasons for the requested right-of-way vacation. (These statements will be considered by the Planning Staff, the City Planning Board, and the City Commission as the request is reviewed).
 - Exhibit C: If required by the City Planning Board, a cross-access easement agreement would need to be signed by all affected neighbors prior to the City Commission Public Hearing

Fees must be submitted at the time of application.