

**CITY COMMISSION**  
**EXECUTIVE SESSION MINUTES**  
**WORK SESSION MINUTES**

March 12, 2019

6:30 p.m.

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**PRESENT:** Commissioners Chilton, Estrop, Rue and President Copeland. City Manager Heck and Law Director Strozdas. Mr. O'Neill was absent.

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**HONORABLE COMMISSIONERS:**

Topics discussed at the work session held on Tuesday, March 12, 2019, were:

1. Roll call was answered by Mrs. Chilton, Dr. Estrop, Mr. Rue, and Mr. Copeland.
2. On motion of Dr. Estrop, seconded by Mr. Rue, the meeting adjourned into Executive Session on Personnel Appointment.

Yeas, Mrs. Chilton, Dr. Estrop, Mr. Rue and Mr. Copeland.

Yeas 4, Nays 0.

3. On motion of Mr. Rue, seconded by Dr. Estrop, the Executive Session adjourned.

Yeas, Mrs. Chilton, Dr. Estrop, Mr. Rue and Mr. Copeland.

Yeas 4, Nays 0.

4. Law Director Strozdas reviewed the proposed changes to the existing Guidelines for Citizen Participation in Commission Meetings as requested by the City Commission. Mr. Strozdas reminded commissioners that public hearings are not subject to the same guidelines as legislative meetings. Participation at legislative meetings is not a right, but a privilege that may be regulated to run a public meeting in an orderly manner. Generally, public comments are not accepted during work session, but commissioners may allow comments by motion and vote.

Mr. Strozdas explained public comments are permitted at the end of the first reading of legislation as a group and after each legislative item prior to a vote. Citizens may speak on three items up to three minutes total. During the public comment period, citizens may speak up to an additional three minutes on any topic.

Dr. Estrop confirmed that citizens may only use up to three minutes in each period but cannot use only a portion of time then add the remaining portion to another comment period.

Mr. Strozdas reminded commissioners that the comments may only be addressed to the Mayor as president of the commission, not commissioners directly. If a commissioner has a question of the speaker, citizens may answer the question but cannot begin another three-minute period. Citizens with additional questions should be directed to speak to staff after the meeting.

Mr. Strozdas also stated that signs, banners and applause are not permitted during a city commission meeting. Commissioners have the right to stop citizens from speaking outside of their permitted time and be removed from the meeting. A commissioner may set a timer and give the speaker a warning prior to the end of their three minutes. If commissioners feel additional time is warranted for a citizen, a motion and vote is required to allow them to continue.

A motion and vote by commissioners is required to adopt the proposed guidelines. Copies of the amended Guidelines will be posed at the podium and on the city's website.

Mrs. Chilton commented that the Mayor has always been generous in letting the citizens speak where some cities may not allow any comments.

Mr. Heck distributed a larger version of the proposed Community Reinvestment Area to commissioners that would also be available for citizen display.

5. On motion of Mr. Rue, seconded by Dr. Estrop, the meeting adjourned.

Yeas, Mrs. Chilton, Dr. Estrop, Mr. Rue and Mr. Copeland.

Yeas 4, Nays 0.

Adj. 6:59 p.m.

Respectfully submitted,



Jill R. Pierce  
Clerk of the City Commission