



## Service Department

### **Lead Service Line Replacement and Financial Assistance Program**

Dear Utility Customer,

This letter and supporting documentation includes information about the City of Springfield's Lead Service Line Replacement and Financial Assistance Program. This program involves the City paying up to fifty percent of the project costs with a maximum of \$1,500 per residential property to replace private lead service lines and defray the costs to customers. The desired goal is to encourage residential property owners to safely access the City's public water system through non-lead service lines.

Included in this packet is a brief application for participation in the program. Please complete and return this form as it is required for approval under this program.

Subject to the terms of the application, we will notify each applicant and advise them of their eligibility and the status of their request. If the request receives approval, you will be contacted and provided information and instructions needed to take advantage of the program.

Should you have any questions, please feel free to contact me at 937-525-5800.

Sincerely,

Mike Adamson  
Utilities Superintendent

Rev. 5/7/2019

AN ORDINANCE NO. 19-104

Adopting a policy to assist owners of certain residential property needing to replace their private lead service lines currently connected to the City's public water system.

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WHEREAS, there exists in the City a number of residential properties, typically built prior to 1950, with privately owned lead service lines, which are currently connected to the City's public water system and the City desires to help home owners replace these private lead service lines to protect the public health and safety; and,

WHEREAS, this Commission finds that protection of the public health and safety will be facilitated by assisting the owners of such dwellings to remove and replace private lead service lines with new non-lead water service lines; and,

WHEREAS, this Commission further finds that the full cost of this service line(s) replacement in the above mentioned connections would impose an oppressive and unreasonable burden on the residential property owners; and,

WHEREAS, this Commission wishes to encourage residential property owners to safely access the City's public water system through non-lead service lines, thereby protecting the public health and safety, through sharing the cost of installing such improvements so that the cost is not overly burdensome to the residential property owners; NOW, THEREFORE:

BE IT ORDAINED by the City Commission of the City of Springfield, Ohio:

Section 1. That in view of the findings stated in the foregoing recitals, this Commission hereby establishes a policy for assisting owners of residential properties with private lead service lines in obtaining the benefits of non-lead water service lines to connect to the City's public water system. Residential property owners whose homes maintain private lead service lines may petition the Service Director in writing on a form provided by the Service Director, for participation in this lead service line replacement and financial assistance program. Upon receipt of a petition in proper form from the property owner(s), the Service Director shall perform an investigation to determine whether the property for which assistance is requested is a qualifying residential property, whether the petitioner(s) are proper persons to make such petition, and whether the property maintains a private lead service line. If the Service Director is able to determine that the petitioner(s) are proper persons to make such petition and that the property maintains qualifying private lead services lines and that the property for which benefit of the program assistance is requested is a qualifying residential property, then the Service Director shall tender a Lead Service Line Replacement and Financial

Assistance Agreement ("Agreement") to the petitioner(s). Upon proper execution of the tendered Agreement, the Service Director shall approve the request for assistance through the program and shall authorize the installation of a new private water service line to the benefiting residence. The City will be responsible for repairs to portions of the City-owned water service line located between the City's public water main and the curb box located in the City right of way or easement.

Section 2. The petitioner(s) owning each property for which an Agreement is entered into shall be responsible for contracting with a properly licensed plumbing contractor to install a new privately owned service line from the curb stop to the benefiting structure. If the petitioner(s)' water meter is located within the residence, petitioner(s) plumbing contractor shall be required to install a meter box in the City's right of way or easement. The City will provide the meter box and associated components. Upon completion of the new water service installation, the City will relocate the water meter from the residence to the newly installed meter box.

Section 3. That the Agreement described in Sections 1 and 2 shall include the following provisions in addition to such other provisions as the Law Director determines are in the City's best interest:

- a) the petitioner(s)' agreement to construct the new water service line and if applicable install a new meter box as described in Sections 1 and 2.
- b) the petitioner(s)' representation that they understand that the responsibility to install and to maintain the new private water service line from the benefiting structure to the designated point of connection in the City's public right of way or easement (i.e. the meter box) as described in Sections 1 and 2 and that payment of all costs related to such installation and maintenance is entirely the responsibility of the petitioner(s) and not a responsibility of the City except that the City will provide a new meter box and associated components;
- c) the petitioner(s)' grant of permission to the City to enter on to the subject property, at no cost to the City, for purposes of inspecting to determine whether improvements have been properly installed;
- d) an acknowledgment and representation that the petitioner(s) are the owners of the qualifying and benefiting residential property;
- e) an acknowledgement that the petitioner(s) are fully responsible to acquire any and all needed plumbing connections and any other personal property necessary for the installation of the new water service line except the new meter box and associated components, which will be provided by the City;
- f) an acknowledgement that the petitioner(s) are fully responsible to acquire any and all need plumbing permits related to the installation of the new water service line;
- g) such indemnification provisions as the Law Director may deem appropriate;
- h) provide that the provisions of the Agreement shall be binding upon the petitioner(s), the heirs, successors and assigns;


Section 4. For purposes of this Ordinance, the following terms shall have the meanings given herein.

- a) "Residential Property" means a tax parcel on which is situated one single family or one two or three family residential structure.
- b) "Private Lead Service Line" means a customer-owned water service line that runs from the curb stop in the City's public right of way or easement to the home's internal plumbing and contains lead pipe.
- c) "Petitioner(s)" means a home owner or homeowners making a formal written request to the City to replace their privately owned lead service line(s).

Section 5. That expenditures up to fifty percent of the project costs with a maximum of One Thousand Five Hundred Dollars (\$1,500.00) per qualifying residential property are hereby authorized to be expended to replace private lead service lines and to defray the costs to petitioners to replace these lead lines that connect to the City's public water system, all pursuant to the terms of this Ordinance. The Finance Director, with the recommendation of the City Manager or his designee, may reimburse costs incurred by petitioners participating in the program adopted in this Ordinance; provided that no disbursement to a petitioner shall exceed fifty percent of the project costs up to a maximum of One Thousand Five Hundred Dollars (\$1,500.00) per qualifying residential property.

Section 6. That this Ordinance shall take effect and be in force from and after fourteen (14) days from the date of its passage.

PASSED this 9th day of April, A.D., 2019.

*Acting*   
PRESIDENT OF THE CITY COMMISSION

  
CLERK OF THE CITY COMMISSION

CITY OF SPRINGFIELD  
LEAD SERVICE LINE REPLACEMENT AND FINANCIAL  
ASSISTANCE PROGRAM APPLICATION

I/we, \_\_\_\_\_, the owner/s  
of the property located at \_\_\_\_\_  
\_\_\_\_\_

hereby request consideration by the City of Springfield to be accepted for participation in the Lead Service Line Replacement and Financial Assistance Program. I/we understand the Program involves assistance being provided only if the below address meets the qualifications of the Program. By submission of this application, the City will take steps to make this determination, and I/we will grant legal access to the property and cooperate with City staff during their investigation.

Mailing Address of Applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone:  
Home \_\_\_\_\_  
Business \_\_\_\_\_  
Fax \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF APPLICANT/S: \_\_\_\_\_  
\_\_\_\_\_