

CITY COMMISSION AGENDA

November 17, 2020

The Honorable City Commission
The City of Springfield, Ohio

The City Commission will meet in the City Hall Forum at 6:00 p.m. on Monday, November 17, 2020 for a Budget Meeting. The following Emergency Ordinances will be read immediately following said meeting.

CALL TO ORDER

ROLL CALL

EMERGENCY ORDINANCES

The following emergency legislation is being presented for the first time. The City Manager recommends passage upon approval:

014-20 Providing for Supplemental Appropriations within various funds.

209-20 Authorizing the City Manager to enter into Amendment No. 2 to the Subrecipient Funding Agreement (Norm's Place & Hartley House - 2020-2021) with Interfaith Hospitality Network, Inc. to increase Emergency Solutions Grant allocations in the amount of \$27,000.00, for a total contract amount not to exceed \$162,590.00.

210-20 Authorizing the City Manager to enter into Amendment No. 1 to the Subrecipient Funding Agreement (Emergency Solutions Grant COVID-19 Relief Funding - 2020-2021) with Interfaith Hospitality Network, Inc. to increase Emergency Solutions Grant COVID-19 allocations in the amount of \$95,098.00, for a total contract amount not to exceed \$560,655.00.

Respectfully submitted,



Bryan Heck
City Manager

**Request for Commission Action
City of Springfield, Ohio**

Item Number: 014-20

Agenda Date: 11/16/2020

Today's Date: 11/10/2020

Subject: 2020 Supplemental Appropriations

Submitted By: Mark Beckdahl

Department: Finance / Accounting

Contact: Tiffany Ross

<input type="checkbox"/> 14-Day Ordinance	<input checked="" type="checkbox"/> Emergency Ordinance (provide justification below)	
<input type="checkbox"/> Resolution (1 Reading)	<input type="checkbox"/> 14-Day Resolution (2 Readings)	<input type="checkbox"/> Emergency Resolution
<input type="checkbox"/> Motion	<input type="checkbox"/> Contract	

**Prior
Ordinance/Resolution:**

**Date of Prior
Ordinance/Resolution:**

Summary:

I hereby respectfully request legislation approving 2020 supplemental appropriations per the attached listing.

***Justification for Emergency Action:* (use reverse side if needed)**

An emergency ordinance has been requested for inclusion on the City Commission legislative agenda to approve a supplemental appropriation ordinance for various funds. This sets all appropriations at the levels discussed during budget hearings and appropriates additional carryover projects.

Department/Division Fund Description Account Number Actual Cost

Total Cost:

AN ORDINANCE NO. _____

Providing for Supplemental Appropriations within various funds, and declaring an emergency therein.

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WHEREAS, the Finance Director has advised the City Commission that supplemental appropriations are necessary to make funding available to carry on the operations of the various municipal departments, thereby avoiding inadvertently creating a technical Ohio Revised Code violation by committing funds twice for different purposes, which creates an emergency to preserve the public peace, property, health and safety, necessitating the immediate effectiveness of this Ordinance: NOW, THEREFORE:

BE IT ORDAINED by the City Commission of The City of Springfield, Ohio, at least four of its members concurring:

Section 1. That the sums listed on the attached Exhibit A are hereby appropriated from the unappropriated balances of the funds indicated.

Section 2. That by reason of the emergency set forth and defined in the preamble hereto, this Ordinance shall take effect and be in force immediately.

PASSED this _____ day of _____, A.D., 2020.

PRESIDENT OF THE CITY COMMISSION

CLERK OF THE CITY COMMISSION

**SUPPLEMENTAL APPROPRIATIONS
2020 Appropriations
November 16, 2020**

302 UNVOTED BOND RETIREMENT FUND

Other Services	<u><u>1.00</u></u>
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Request for Commission Action City of Springfield, Ohio

Item Number: 209-20

Agenda Date: 11/16/2020

Today's Date: 11/9/2020

Subject: Amendment #2 to Subrecipient Funding Agreement (Norm's Place and Hartley House – 2020/2021) for Emergency Solutions Grant Funding

Submitted By: Shannon Meadows, Community Development Director

Department: Community Development

Contact: Shannon Meadows

<input type="checkbox"/> 14-Day Ordinance	<input checked="" type="checkbox"/> Emergency Ordinance (provide justification below)	
<input type="checkbox"/> Resolution (1 Reading)	<input type="checkbox"/> 14-Day Resolution (2 Readings)	<input type="checkbox"/> Emergency Resolution
<input type="checkbox"/> Motion	<input checked="" type="checkbox"/> Contract	

Prior Ordinance/Resolution:

Date of Prior Ordinance/Resolution:

Summary:

The City of Springfield entered into a contract with Interfaith Hospitality Network in July 2020 to provide subrecipient funding to support homeless shelter operations, street outreach, homeless management information systems (HMIS), Rapid Re-Housing activities and administration costs. This contract was funded with \$135,590.00 of City of Springfield Emergency Solutions Grant (ESG) entitlement funds.

On October 6, 2020 the City Commission passed a resolution declaring an emergency and public health crisis created by the significant increase in homelessness in the City of Springfield. Since the on-set of COVID-19, IHN has operated non-congregate shelters. In addition to the increased costs associated with non-congregate sheltering, IHN is serving over 300 times the number of individuals and 700 times the number of families prior to the economic effects of COVID-19.

At this time, staff respectfully requests City Commission take emergency action to authorize the City Manager to execute Amendment #2 to the Subrecipient Funding Agreement by adding \$27,000 of ESG entitlement funds to the contract. These funds will be used to continue to provide basic needs and case management in the non-congregate homeless shelter operations.

Justification for Emergency Action: *(use reverse side if needed)*

Emergency action is requested so that health, safety, and public welfare may be preserved. IHN is expending significant amounts of dollars each month to operate in non-congregate shelter and is serving significantly more individuals and families. IHN will incur a cash flow problem if not able to access these additional funds at the soonest practical time. Should IHN incur cash flow difficulties, it is possible the agency will not be able to maintain the number of non-congregate rooms, which are privately held and operated. A waiting list for homeless services already is in place. The loss of existing non-congregate rooms would be a significant additional burden to homeless services, as well as public health and safety.

Department/Division	Fund Description	Account Number	Actual Cost
Community Development	ESG Entitlement		\$27,000.00

Total Cost: \$162,590.00

AN ORDINANCE NO. _____

Authorizing the City Manager to enter into Amendment No. 2 to the Subrecipient Funding Agreement (Norm's Place & Hartley House - 2020-2021) with Interfaith Hospitality Network, Inc. to increase Emergency Solutions Grant allocations in the amount of \$27,000.00, for a total contract amount not to exceed \$162,590.00; and declaring an emergency therein.

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WHEREAS, a Subrecipient Funding Agreement (Norm's Place & Hartley House – 2020-2021) with Interfaith Hospitality Network, Inc. was entered into July 23, 2020, and amended on September 11, 2020, pursuant to the Mayoral Proclamation and Executive Order issued on March 16, 2020; and

WHEREAS, the City and Interfaith Hospitality Network, Inc. now wish to modify the above-referenced Subrecipient Funding Agreement in order to increase the amount of Emergency Solutions Grant funds; and

WHEREAS, it is necessary that this Ordinance become effective immediately in order to provide assistance to the residents of the City of Springfield, Ohio at the earliest possible time, which creates an emergency to preserve the public peace, health, safety and property necessitating the immediate effectiveness of this Ordinance: NOW, THEREFORE:

BE IT ORDAINED by the City Commission of The City of Springfield, Ohio, at least four of its members concurring:

Section 1. That the City Manager is hereby authorized to enter into Amendment No. 2 to the Subrecipient Funding Agreement (Norm's Place & Hartley House - 2020-2021) with Interfaith Hospitality Network, Inc., a copy of which is attached hereto and is hereby approved, to increase Emergency Solutions Grant allocations in the amount of \$27,000.00, for a total amount not to exceed \$162,590.00.

Section 2. That by reason of the emergency set forth and defined in the preamble hereto, this Ordinance shall take effect and be in force immediately.

PASSED this _____ day of _____, A.D., 2020.

PRESIDENT OF THE CITY COMMISSION

CLERK OF THE CITY COMMISSION

SUBRECIPIENT FUNDING AMENDMENT #2
(NORM’S PLACE & HARTLEY HOUSE – 2020-2021)

This Amendment made and entered into on _____, between **THE CITY OF SPRINGFIELD, OHIO** ("City") and **INTERFAITH HOSPITALITY NETWORK, INC.** ("Subrecipient"), an Ohio not-for-profit corporation, whose mailing address is 501 W. High Street, Springfield, Ohio 45504 ("Subrecipient") seeks to amend the Subrecipient Funding Agreement ("Original Agreement") to ensure the safety and welfare of citizens of Springfield during the COVID19 health emergency.

The Original Agreement is amended as follows, notwithstanding the amending language below, the Original Agreement remains entirely intact:

1. Amendment

- a. The "Norm's Place & Hartley House Operations" alluded to in paragraph 5 of the Original Agreement, which reads as follows:

"Norm's Place & Hartley House Operations" \$55,000.00

Is hereby amended to include an additional Twenty-Seven Thousand Dollars. (\$27,000.00). Bringing the total allotment to Eighty-Two Thousand Dollars (\$82,000.00).

- b. The Amendment in paragraph 1(a) above increases the total subcontract value of the Original Agreement from One Hundred Thirty-Five Thousand, Five Hundred and Ninety Dollars (\$135,590.00). to a new, increased value of One Hundred and Sixty-Two Thousand Five Hundred and Ninety Dollars and (\$162,590.00). Paragraph 5 is hereby amended to reflect the above paragraph.

2. Authority to Modify

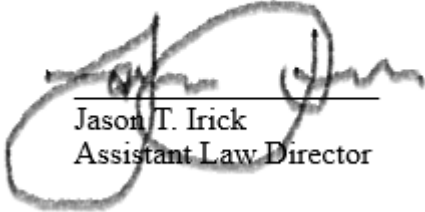
- a. This Amendment is created pursuant to Paragraph 18 of the Original Agreement authorizing amendments upon mutual execution of the Original Parties.

3. Remainder

- a. All other clauses and restrictions imposed by the Original Agreement remain in place and in effect.

4. Signatures

Approved as to form:



Jason T. Irick
Assistant Law Director

THE CITY OF SPRINGFIELD, OHIO

BY: _____
Bryan Heck, City Manager

Date _____

I hereby certify that the money required for payment of the above obligation in the sum of \$_____ at the time of the making of this contract or order, was lawfully appropriated for such purpose and was in the treasury or in process of collection to the credit of the proper item of appropriation free from any previous encumbrance.

Finance Director

**INTERFAITH HOSPITALITY NETWORK,
INC.**

BY: _____

Request for Commission Action City of Springfield, Ohio

Item Number: 210-20

Agenda Date: 11/16/2020

Today's Date: 11/9/2020

Subject: Amendment #1 to Sub recipient Funding Agreement Emergency Solutions Grant COVID-19 Relief Funding – 2020/2021

Submitted By: Shannon Meadows, Community Development Director

Department: Community Development

Contact: Shannon Meadows

<input type="checkbox"/> 14-Day Ordinance	<input checked="" type="checkbox"/> Emergency Ordinance (provide justification below)	
<input type="checkbox"/> Resolution (1 Reading)	<input type="checkbox"/> 14-Day Resolution (2 Readings)	<input type="checkbox"/> Emergency Resolution
<input type="checkbox"/> Motion	<input checked="" type="checkbox"/> Contract	

Prior Ordinance/Resolution:

Date of Prior Ordinance/Resolution:

Summary:

The City of Springfield entered into a contract with Interfaith Hospitality Network in September 2020 to provide subrecipient funding to support homeless shelter operations, street outreach, homeless management information systems (HMIS), Rapid Re-Housing activities and administration costs. This contract was funded with \$465, 557.00 of City of Springfield Emergency Solutions Grant (ESG) COVID funds.

On October 6, 2020 the City Commission passed a resolution declaring an emergency and public health crisis created by the significant increase in homelessness in the City of Springfield. Since the on-set of COVID-19, IHN has operated non-congregate shelters. In addition to the increased costs associated with non-congregate sheltering, IHN is serving over 300 times the number of individuals and 700 times the number of families prior to the economic effects of COVID-19.

At this time, staff respectfully requests City Commission take emergency action to authorize the City Manager to execute Amendment #1 to the Subrecipient Funding Agreement by adding \$95,098.00 of ESG COVID funds to the contract. These funds will be used to continue to provide basic needs and case management in the non-congregate homeless shelter operations.

Justification for Emergency Action: *(use reverse side if needed)*

Emergency action is requested so that health, safety, and public welfare may be preserved. IHN is expending significant amounts of dollars each month to operate in non-congregate shelter and is serving significantly more individuals and families. IHN will incur a cash flow problem if not able to access these additional funds at the soonest practical time. Should IHN incur cash flow difficulties, it is possible the agency will not be able to maintain the number of non-congregate rooms, which are privately held and operated. A waiting list for homeless services already is in place. The loss of existing non-congregate rooms would be a significant additional burden to homeless services, as well as public health and safety.

Department/Division	Fund Description	Account Number	Actual Cost
Community Development	ESG COVID		\$95,098.00

Total Cost: \$560,655.00

AN ORDINANCE NO. _____

Authorizing the City Manager to enter into Amendment No. 1 to the Subrecipient Funding Agreement (Emergency Solutions Grant COVID-19 Relief Funding - 2020-2021) with Interfaith Hospitality Network, Inc. to increase Emergency Solutions Grant COVID-19 allocations in the amount of \$95,098.00, for a total contract amount not to exceed \$560,655.00; and declaring an emergency therein.

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WHEREAS, a Subrecipient Funding Agreement (Emergency Solutions Grant COVID-19 Relief Funding – 2020-2021) with Interfaith Hospitality Network, Inc. was entered into September 9, 2020, pursuant to the Mayoral Proclamation and Executive Order issued on March 16, 2020; and

WHEREAS, the City and Interfaith Hospitality Network, Inc. now wish to modify the above-mentioned Subrecipient Funding Agreement to increase the amount of Emergency Solutions Grant COVID-19 funds; and

WHEREAS, it is necessary that this Ordinance become effective immediately in order to provide assistance to the residents of the City of Springfield, Ohio at the earliest possible time, which creates an emergency to preserve the public peace, health, safety and property necessitating the immediate effectiveness of this Ordinance: NOW, THEREFORE:

BE IT ORDAINED by the City Commission of The City of Springfield, Ohio, at least four of its members concurring:

Section 1. That the City Manager is hereby authorized to enter into Amendment No. 1 to the Subrecipient Funding Agreement (Emergency Solutions Grant COVID-19 Relief Funding - 2020-2021) with Interfaith Hospitality Network, Inc., a copy of which is attached hereto and is hereby approved, to increase Emergency Solutions Grant COVID-19 allocations in the amount of \$95,098.00, for a total amount not to exceed \$560,655.00.

Section 2. That by reason of the emergency set forth and defined in the preamble hereto, this Ordinance shall take effect and be in force immediately.

PASSED this _____ day of _____, A.D., 2020.

PRESIDENT OF THE CITY COMMISSION

CLERK OF THE CITY COMMISSION

SUBRECIPIENT FUNDING AMENDMENT #1
(2020 ESG-CV)

This Amendment made and entered into on _____, between **THE CITY OF SPRINGFIELD, OHIO** ("City") and **INTERFAITH HOSPITALITY NETWORK, INC.** ("Subrecipient"), an Ohio not-for-profit corporation, whose mailing address is 501 W. High Street, Springfield, Ohio 45504 ("Subrecipient") seeks to amend the Subrecipient Funding Agreement ("Original Agreement") to ensure the safety and welfare of citizens of Springfield during the COVID19 health emergency.

The Original Agreement is amended as follows, notwithstanding the amending language below, the Original Agreement remains entirely intact:

1. Amendment

- a. The activities alluded to in paragraph 5 and the Budget Attachment II of the Original Agreement, which read as follows:

ACTIVITY	TOTAL
Essential services	-0-
Essential Services/Staff	-0-
Street Outreach	-0-
Operations, Maintenance, Shelter	\$221,711
Rapid Re-Housing	\$100,000
HMIS (Homeless Management Information System	\$33,600
Administration	\$42,050
Homelessness Prevention	\$68,196.
 TOTAL	 \$465,557

Is hereby amended to read as follows:

ACTIVITY	TOTAL
Essential services	-0-
Essential Services/Staff	-0-
Street Outreach	-0-
Operations, Maintenance, Shelter	\$450,409.00
Rapid Re-Housing	-0-
HMIS (Homeless Management Information System	-0-
Administration	\$42,050
Homelessness Prevention	\$68,196.
 TOTAL	 \$560,655

- b. The Amendment in paragraph 1(a) above increases the total subcontract value of the Original Agreement from Four Hundred Sixty-Five Thousand Five Hundred and Fifty Dollars (\$465,557.00). to a new, increased value of Five Hundred Sixty Thousand Six Hundred and Fifty-Five Dollars (\$560,655.00). Paragraph 5 is hereby amended to reflect the above paragraph.

2. Authority to Modify

- a. This Amendment is created pursuant to Paragraph 18 of the Original Agreement authorizing amendments upon mutual execution of the Original Parties.

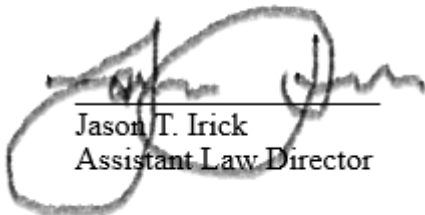
3. Remainder

- a. All other clauses and restrictions imposed by the Original Agreement remain in place and in effect.

4. Signatures

THE CITY OF SPRINGFIELD, OHIO

Approved as to form:



Jason T. Irick
Assistant Law Director

BY: _____
Bryan Heck, City Manager

Date _____

I hereby certify that the money required for payment of the above obligation in the sum of \$_____ at the time of the making of this contract or order, was lawfully appropriated for such purpose and was in the treasury or in process of collection to the credit of the proper item of appropriation free from any previous encumbrance.

**INTERFAITH HOSPITALITY NETWORK,
INC.**

BY: _____

Finance Director